CafeSuite Help system

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CafeSuite

cyber cafe management software

by Przemek Miszczuk

CafeSuite is a powerful cyber cafe management software package that can help you with controlling your computers, managing customers, accounting and billing.

Table of Contents

Foreword

This is just another title page
placed between table of contents
and topics

Part I

1　Welcome to CafeSuite help system

Here's a list of topics which will introduce you to CafeSuite:
- [Installing CafeSuite](#)
- [User interface](#)
- [Charging rates](#)
- [Computer groups](#)
- [Customer accounts](#)

Using help system

You can press the **F1 key** or use the **Help** button in a window (if available) to display appropriate help page.

Getting additional help

Feel free to [contact us or use](#) [the forums (registered customers only) if you have any questions or need help.](#)

Reporting problems

Before reporting a problem make sure you're using the latest version of CafeSuite.

Please submit your bug reports to [our bug tracking system. You can also use the](#) **Report problem** command from the Help menu.

Part II

2 Getting started

2.1 Installation

Software installation

Here are the steps necessary to install CafeSuite on your computer:
1. Download the latest version of CafeSuite from our website.
2. Install the downloaded package on the main (server) computer.
3. Run **CafeStation** (you'll find the shortcut in the Start menu).
   When asked to create owner's account, enter necessary details and set owner's password.
4. Configure server software
5. Configure client software
6. Install client software on the workstations

Basic server configuration

Use the **Options** command from the Program menu to open the configuration window.

Get to know available options. The default values should be appropriate for most installations, however you might need to adjust them to suit your specific requirements.

Here's the list of things you should do after installing the software:
- If you employ operators, create accounts for them on the Operators page. You should also select the **Require operator login** option on the Security page.
- If you're not using DHCP in your network uncheck the **Use hostnames instead of IP numbers** option on the Main page.

   This option should also be unchecked on the Main page of client software configuration.
- Configure charging rates on the Charging rates page. Define new rates or adjust the example ones. You'll find more information about how charging rates work in the Charging rates section.
- Configure client software. Please see the Basic client software configuration section below for more details.
- Install client software on the workstations. Please see the Installing client software section for reference.
- After installing client software on the computers, CafeStation should start detecting and adding workstations to the computer list.
   It's a good time to set up computer groups and assign charging rates to them. You can create a new group by simply entering its name into the **Group name** field in computer properties window. If the group you chose isn't assigned a charging rates, you'll be asked to pick a charging rate for it. You can change rates assigned to a group later using the **Set default rates** command from the List menu. If you don't enter new group name, the workstation will belond to the *default* group.

You'll find more information about computer groups in the Computer groups section.

Basic client software configuration

Use the **Client setup** command to open client software configuration window.
- First of all you need to configure connection between client and server software. Open the Main page and enter server hostname into the **Main computer address** field.
  If you're not using DHCP in your network uncheck the **Use hostnames instead of IP numbers** option and enter server IP number instead of the hostname. This option also be unselected on the Main page in CafeStation configuration.
- Set password which will protect client software from unauthorized uninstallation. Click the **Set password to protect client software** button to enter it. You'll be asked for this password when trying to manually remove client software from the workstation.
  If you don't set the password, you'll be asked to do it when saving client software configuration.
  Remember the password protecting client software or store it in a safe place. In certain situations uninstalling client software may not be possible without knowing it.
- If you are going to use workstation lock, you should configure it on the Workstation lock page and the Lock look page.
  Do not run client software on the main computer when system lock is enabled.
- Click the **OK** button to save client program configuration. You'll be asked if you'd like to save client software executable and configuration files into another location. We recommend saving client program to a network shared folder or a floppy to make installation easier.
  By default, client software is saved in the **Client** directory in the installation folder (usually it's *C:\Program Files\CafeSuite\Client*).

Installing client software

Remember to

configure

client software before installing it on the workstations.

Installing client software, after it's configured, is very easy:
1. Log onto the workstation as the *Administrator* (you need to have all administrative access rights to the system).

2. Execute configured client software from the location it was saved in (Now you see why we recommend saving it into a network shared folder or a floppy — it makes the installation process easier and faster if you are managing many workstations).

See also:
- Configuring CafeStation
- Configuring client software

2.2   Updating CafeSuite

Here's a short description of the update procedure. Follow these steps to avoid problems with newer versions of CafeSuite:
1. Backup existing installation directory (usually *C:\Program Files\CafeSuite*).
2. Download the latest installation package.
3. When installing the new version, choose current installtion directory (usually *C:\Program Files\CafeSuite*). This will cause all your data files and settings to be imported to the new version automatically.
4. Execute CafeStation.
5. Open client software configuration and make sure all the settings are correct. You should at least check the server address settings on the Main page in client software configuration.
6. Save client software configuration by pressing the **OK** button. You will be asked to if you'd like to save it to some other location. Choose a network-shared directory available from all workstations.
7. You wil be also asked if you'd like to try updating client software remotely. Answer **Yes** and wait for the results.
8. If any of the workstation failed to update client software, you should log onto the workstation as the *Administrator* (you'll need full access rights) and manually execute the newly configured client software package from the network-shared directory you seaved it into.

Don't forget to update client software on the workstations. It should **always** be in the same version as CafeStation. Using different versions of client and server software will lead to unexpected problems.

2.3   Charging rates

General information

You can set up charging rates on the Charging rates page in the CafeStation configuration.

There are two types of rates:
- **Standard** - normal charging rate that can use periodic discounts.
- **Periodic** - used as sub-rates to define periodic discounts.

Charging rates can be assigned to computer groups and customer accounts. Use the **Set default rates** command from the List menu to assign charging rate to a workstaiton group.

When a workstation is active, the currently used charging rate is displayed in the

[rates drop down list in the main window and in the](#) Time information window. You can change it dynamically by selecting another one from the drop-down list.

Approaches to charging rates configuration

There are several approaches to constructing charging rates.

Most of our customers set charges for individual time periods, like:
- 5 min. — $0.25
- 10 min. — $0.40
- 30 min. — $0.50
- 1 h. — $0.80

It's also common to set prices per minute to get exact charges:
- 1 min. — $0.01, min. time — 0 min.
- 1 min. — $0.08, min. time — 1h
- 1 min. — $0.06, min. time — 4h

Notice how the **Minimum time** setting can be used offer better prices for customers who purchase long periods of time.

It may be also sufficient to define just one price for hour or minute if prices in your cafe are fixed no matter how much time is used.

There are many more possible combinations, feel free to experiment a bit with different settings to find ones best for you.
> It should be noted that the software will not be able to calculate charges for time periods that are not defined. For example, if you define prices for 1h and 3h periods only and your customer uses 15 minutes, the charge calculated by the software will be the same as for using one hour.

Setting the minimal time period

If you require your customers to pay for a certain amount of time, even when the use less, you should set the **Minimal time period** property of the charging rate to reflect that.
> You want your customers to pay for using at least 15 minutes and you have configured a charging rate to charge $0.10 per minute. You should set the **Minimal time period** to 15 minutes for this rate. Now, when a customer uses computer for 10 minutes only, he will be charged $1.50 instead of $1.00.
> Each charging rate can have different minimal time period settings.

Periodic discounts

Periodic discounts are used to change charging rates for specified occasions automatically (weekends, evenings, etc.). Of course the prices can be actually higher than normally, we decided to call them *discounts* to make their function more apparent.

Charging rate can be used periodically when the **Periodic rate** option is selected in its properties. After the prices are set up, it should be added to the main charging

rate's periodic discounts list. You will be asked to choose when the discounted charging rate should be active when assigning it to the main charging rate.
Imagine you have a promotion running on Saturdays and are offering lower prices during that day.

1. Create a charging rate named *Saturday* with special prices and mark it as a **Periodic rate**.
2. Add the *Saturday* rate to the list of periodic discounts of your main charging rate. Make it active on Saturdays only.

Now, when Saturday comes, the *Saturday* charging rate will be used automatically. After the discounted period is over the software will switch to the basic charging rate again.

Periodic charging rates can be used with both accounts and workstation groups.

Using charging rates with the system protection module

When the System protection module is active, you can assign selected disk restrictions to charging rates.
If you want to disable all games for the charging rate used when customers are supposed to use office applications only, you should check the *Lock games* restriction on the Disk restrictions tab of the Charging rates properties window. Remember to adjust this restriction to fit the configuration of your workstations first.

Disabling access to the Internet

A charging rate can be configured to lock internet. You should check the **Disable Internet** option in the charging rates properies window.

2.4   Customer accounts

Customer accounts hold information about individual customers and keep track of their activity.

What are their advantages?
- Accounts allow you to use specific, beneficial rates for customers who pay in advance for their time.
- Customers can log onto the workstation using their account names and passwords.
- If you purchase the External devices module, you'll be able to log on your customers by scanning their card. CafeSuite supports smart cards, magnetic cards and barcodes. If the reades are installed at the workstations, customers willbe able to log on on their own.
- It's possble to browse account history to control activity of the customer.
- Most active customers can be rewarded thanks to the Points system.
- Customers may feel more attached to your cafe once they get their member cards.

Account types

- **Time account** — account with a time limit. This account type should be used if you want to sell time at fixed price.
- **Cash account** — account with a money limit. Money can be used to buy time, products and services. This account type should be used if you want your customers to have a cash limit that they can spend. This type of account also allows you to use periodical discounts, which is not possible with time accounts.
- **Use and pay account** — accumulates charges to be paid back later.
- **Unlimited account** — account without any time limit. It can, however, accumulate charges for sales.
- **Timecode** — account identified only by it's name, no password s required to use it. It's owner will only have to enter his account name (timecode) to log onto a workstation.
- **Administrative account** — account used by administrator to maintain a workstation. When such account is used to log onto the workstation, the computer is automatically switched to the maintenance mode. Besides that, account of this type can accumulate charges for sales and services. Administrative account should not be confused with an operator profile, which needs to be set up separately for each employee.

Creating accounts

You can create accounts on the Accounts panel in the main window. Use the **Add** button to create new account. Account properties window will be displayed so that you can enter account details.

You should enter account name into the **Username** field and choose account type from the **Type** drop-down list. Depending on selected account type, you should enter the initial amount of time or cashe to be soterd on the account. You can also leave the **Total time** and **Total cash** fields empty to create empty account.

Account can store detailed personal information of your customer. It can be entered on the Personal information tab of the Account properties window. It's possible to add up to six additional fields on the Account properties page in the configuration.

Choosing a charging rate

A charging rate should be assigned to the account. You can choose the charging rate from the **Rates** drop-down list. If the checkbox next to that list is unchecked, the account will use charging rate assigned to the workstation it's used on.

Setup fee

If you additionaly charge your customers for creatig their accounts, you should enter the fee into the **Setup fee** field.

Setting account validity

If you want the account to be used only on selected workstations or only during some time, you should open the Account validity tab and choose appropriate settings. You can also limit maximal daily usage time there.

Printing account tickets

If you whish to print an account ticket for your customer, you should select the **Print account tickets** option on the Account tickets page in the configuration. You can also configure ticket template there.

Using account generator

If you need to create many similar accounts in a batch, you should use the Account generator. This tool can be accessed by using the **Generator** command from the Accounts menu.

Account templates

IT's very useful to create account templates if you're often creating very similar accounts. The template editor is opened using the **Teplates** command from the Accounts menu. It's very similar to the Account properties window, you need to fill in the fields that should be remembered in the template and enter the template name into the **Account template** field. After accepting changes the template will be availble in the Account properties window and in the Account templates toolbar.

Managing accounts

You can manage the accounts using **Account viewer**. The **Account viewer** is opened using the **Viewer** command from the Accounts menu.

See also
- Accounts panel
- Account properties window
- Account generator
- Accounts page in the configuration
- Account properties page in the configuration
- Account tickets page in the configuration

2.5 Computer groups

Coputer groups are used to gather computers that share the same charging rate. They are especially useful when you want to use different pricing for selected workstations dedicated to word processing, games or browsing the Internet.

Groups are created by entering new group name in the Workstation properties window. You can change the group assigned to a workstation by using the **Edit computer** command from the List menu. The default group is called *default*, it is used when you don't assign a workstation to any other existing group.

Use the **Set default rates** command from the List menu in order to assign charging rate to the selected group. A warning message is displayed when a group without the charging rate assigned is created.

2.6   Using barcode scanner

In order to use a barcode scanner you need to select the **Use barcode scanner** option on the Barcode scanner page in the configuration. Remember to set up the device properly and specify how many digits will be included in a barcode.

Using barcodes with accounts

You should create a barcode card for each customer account, it needs to contain a unique barcode.

Assigning barcodes to accounts

Select an account in the Accounts panel and edit it. Move cursor to the **ID** field (simply click inside that field) and scan a barcode, digits from the bacode should appear.
Of course, this can be also done when creating a new account for the customer.

Logging customer on using his barcode

Select a workstation and scan customer's card, his account should now activate the selected workstation and time should start to be counted.
If the **Second scan logs user off** option is selected on the Barcode scanner page in the configuration, you will be able to log customer off by scanning his card for the second time.

Using barcodes to sell products

Assigning barcodes to products

Barcodes are asigned to products by being entered into the **Product ID** field in the Product properties window. Place the cursor in this field and scan product's barcode.

Selling products

Open the Sell panel and place cursor in the **ID** field (simply click on it). Scan product's barcode to select it.
If the **Use barcode to sell products instead of logging users** option is selected on the Barcode scanner page in the configuration, you don't have to open the Sell

panel in order to start selling products. Simply scan a barcode to select a product for sale.

If, additionally, the **Automatically sell products when barcode is scanned** option is selected, the product which barcode was scanned will be automatically added to the order list, not just selected.

2.7   Using magnetic card reader

In order to use a magnetic card reader you need to select the **Use magnetic card reader** option on the Magnetic card reader page in the configuration. Remember to set up the device properly.

Using magnetic cards with accounts

You should create a magnetic card for each customer account, it needs to contain a unique data (a random number, for example).
CafeSuite can't write magnetic cards. you should use third-party tools to create them.

Assigning cards to accounts

Select an account in the Accounts panel and swipe the card. No customer information is stored on the cards, they are only used to identify the account.

Logging customer on using his card

Select a workstation and scan customer's card, his account should now activate the selected workstation and time should start to be counted.
If the **Second scan logs user off** option is selected on the Magnetic card reader page in the configuration, you will be able to log customer off by scanning his card for the second time.

Automatic logon on the workstation

If card readers are installed at the workstations, customers can log in on their own provided that **Use magnetic card reader** option is selected on the Card readers page in client setup.

2.8   Using memory card reader

In order to use a smart card reader you need to select the **Use memory card reader** option on the Memory card reader page in the configuration.

CafeSuite is compatibile with standard PS/SC card readers and uses system settings to communicate with the device, no additional configuraton is required.

Using memory cards with accounts

Assigning cards to accounts

Select an account in the Accounts panel and insert a blank card into the reader. A message confiriming assigning card to the selected account will be displayed. No customer information is stored on the cards, they are only used to identify the account.

Logging customer on using his card

Select a workstation and inser customer's card into the reader, his account should now activate the selected workstation and time should start to be counted.
If the **Second scan logs user off** option is selected on the Memory card reader page in the configuration, you will be able to log customer off by scanning his card for the second time.

Automatic logon on the workstation

If card readers are installed at the workstations, customers can log in on their own provided that **Use memory card reader** option is selected on the Card readers page in client setup.

Part III

3 CafeStation

CafeStation is the main program used by the operator. It allows you to control all the workstations, sell goods and services, view reports and statistics. It should be installed only on the computer used by the operator.

See also:
- Installation
- User interface
- Configuring CafeStation

3.1 CafeStation

CafeStation is the main program used by the operator. It allows you to control all the workstations, sell goods and services, view reports and statistics. It should be installed only on the computer used by the operator.

See also:
- Installation
- User interface
- Configuring CafeStation

3.2 User interface

You'll find descriptons of window elements below.
Please note that some of the toolbars might not be visible if not chosen in the **toolbars** section of the View menu.
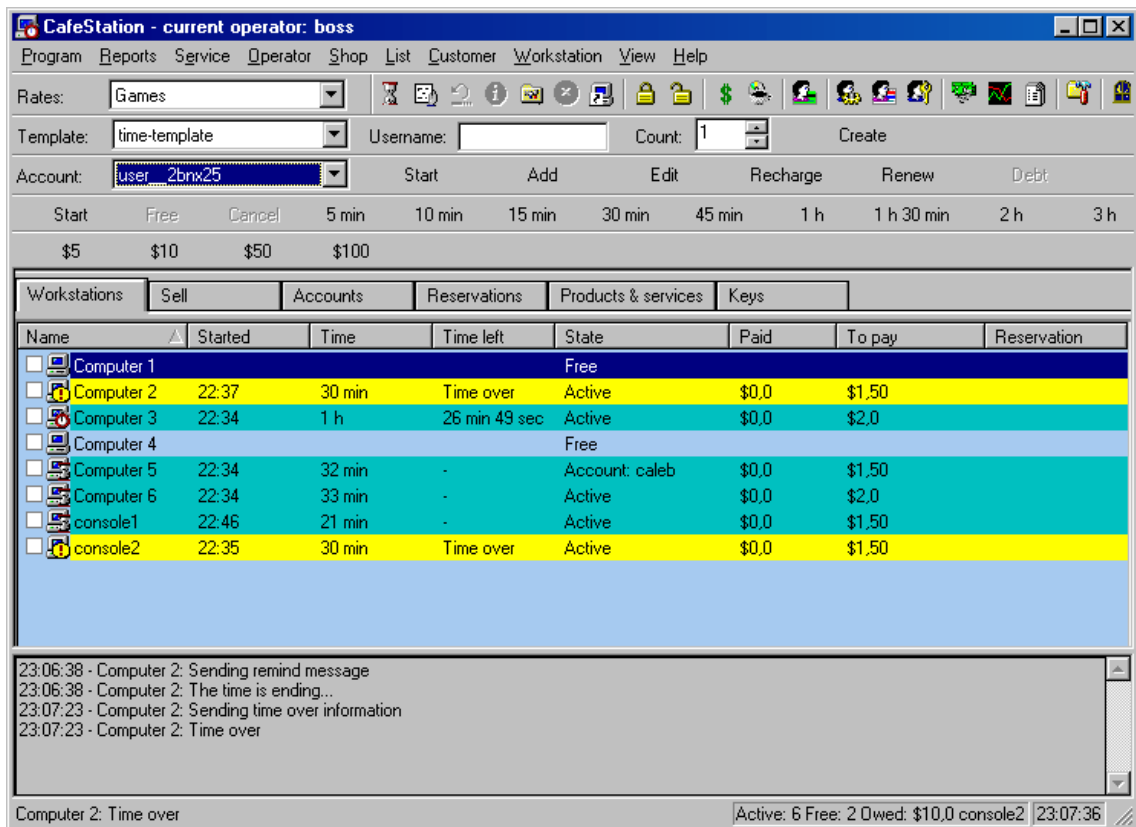
Title bar

Title bar displays CafeSuite version number, operator name and, when the software is registered, license owner.

Menu bar

Menu bar contains all the program commands grouped in menus:
- Program
- Reports
- Operator
- List
- Customer
- Workstation
- Accounts
- View
- Help

Main toolbar

The main toolbar contains buttons that execute most frequently used commands. Hold the mouse cursor over a button to see its description.

Rates list

The Rates drop down list allows you to temporarily change the charging rate assigned to the selected workstations. It can be also used to change the charging rate when the time is already being counted, the charge will be recalculated.

Templates toolbar

This toolbar allows you to generate accounts quickly using account templates.

Choose a template, enter username prefix into the **Username** field and the number of accounts to be created into the **Count** field. Use the **Create** buton to generate accounts.

See also: Account generator

Accounts toolbar

This toolbar allows you to operate on accounts without switching to the Accounts panel. Select an account and use one of the buttons to perform an operation.

Time toolbar

The Time toolbar contains buttons for setting time limits and starting time.

You can adjust these buttons to your preference using the **Time buttons** command from the View menu.

If the **Recharge prepaid accounts instead of setting time limit** option is selected on the [Accounts page in the configuration, the time buttons can be used to rechage account used on the selected workstation.](#)

Cash toolbar

Use buttons from Cash toolbar to start time periods costing amount assigned to the selected button.
   When customer wants to use the computer and pay only $10, you can use the $10 button to add time worth $10. The time period will be calculated automatically using the charging rate assigned to the workstation (or the cash button).

You can configure money buttons using the **Cash buttons** command from the View menu.

If the **Recharge prepaid accounts instead of setting time limit** option is selected on the <u>Accounts page in the configuration, the cash buttons can be used to rechage account used on the selected workstation.</u>

Panels

Workstations panel

All workstations are displayed on this list. Use **Add computer** command from the List menu to manually add computers to the list.

Icons change according to the computer state:
- - free (no time limit)
- - computer with time limit
- - computer that has it's time counted
- - computer with exceeded time limit
- - locked computer
- - turned off computer

☑ - Paid indicators mark workstations that have their bill settled (customer already paid).

Click the **right mouse button** or press **Enter** key (when a workstation is selected) to display context menu.

It's possible to select more than one computer using **Ctrl** and **Shift** keys.

Click on the column header to change sorting order. You can choose which columns columns should be displayed using the **Columns** command from the View menu.

Colors used in the workstation list can be to display the list using the **Colors** command from the View menu.
If you want to change the font used to display the list use the **Choose font** command from the View menu.

See also:
- Sell panel
- Accounts panel
- Reservations panel
- Products & services panel
- Process manager
- Screen capture
- Keys panel

Log window

All actions and events are listed here. Use

Ctrl+C shortcut to copy selected text.

Status bar

Short messages about program status are displayed in the status

bar.

3.3   Menus

Menus available in the main window:
- Program
- Reports
- Operator
- List
- Customer
- Workstation
- Accounts
- View
- Help

See also
- User interface

3.4   Operator panels

Panels available in the main window:
- Workstations panel
- Sell panel
- Accounts panel
- Reservations panel
- Products & services panel
- Process manager
- Screen capture
- Keys panel

Please note that some of the panels might not be visible if not chosen in the **Panels** section of the View menu.

See also
- User interface

3.5   Configuring CafeStation

Use the **Options** command form the Program menu to open CafeStation configuration window.

Available configuration panels:
- Main
  - Backup
  - Reports
  - Operators
- Security
  - Connection
  - Accounts
- Money
  - Pricing
  - Charging rates
  - Taxes
  - Shop discounts
- Operation
  - Automation
  - Confirmations
  - Bonus
- Key shortcuts
- Accounts
  - Account properties
  - Account tickets
  - Points system
- Notifications
  - Time ending
    - Message
  - Time over
    - Message
  - Sounds
- Printing control
- POS
  - Receipt printer
  - Receipt setup
  - Barcode scanner
  - Magnetic card reader
  - Memory card reader
- Advanced
  - External applications
  - External database
  - CafeBoss

- [Game consoles](#)

See also
- [Installation](#)
- [Configuring client software](#)

3.6 Configuration panels

3.6.1 Main

You'll find descriptons of window elements below.

Startup

Run program automatically at system startup - select this option to make CafeStation start automatically with the system.

Start minimized - select this option if you want CafeStation window to be minimized when progrma starts.

Connections

Use hostnames instead of IP numbers (required for DHCP) - select this option if you're using DHCP (IP numbers in your network are assigned automatically) in your cafe. It will make CafeStation remember hostnames instead of IP numbers, so that when workstation's IP number changes, it will be still possible to connect to it using it's hostname, which doesn't change.

Check connections every X sec. - frequency to check for the connection between CafeStation and workstations.
 Setting very high frequency may cause slowdowns and network connectivity problems.

Tray icon

Minimize to tray - select this option if you want to have CafeStation's window minimized to system tray instead of the taskbar.

Minimize application window instead of quitting program - when selected, CafeStaiton's window will be minimized when you try to close it. You should use the **Quit** command from the Program menu in order to close CafeStation when this option is selected.
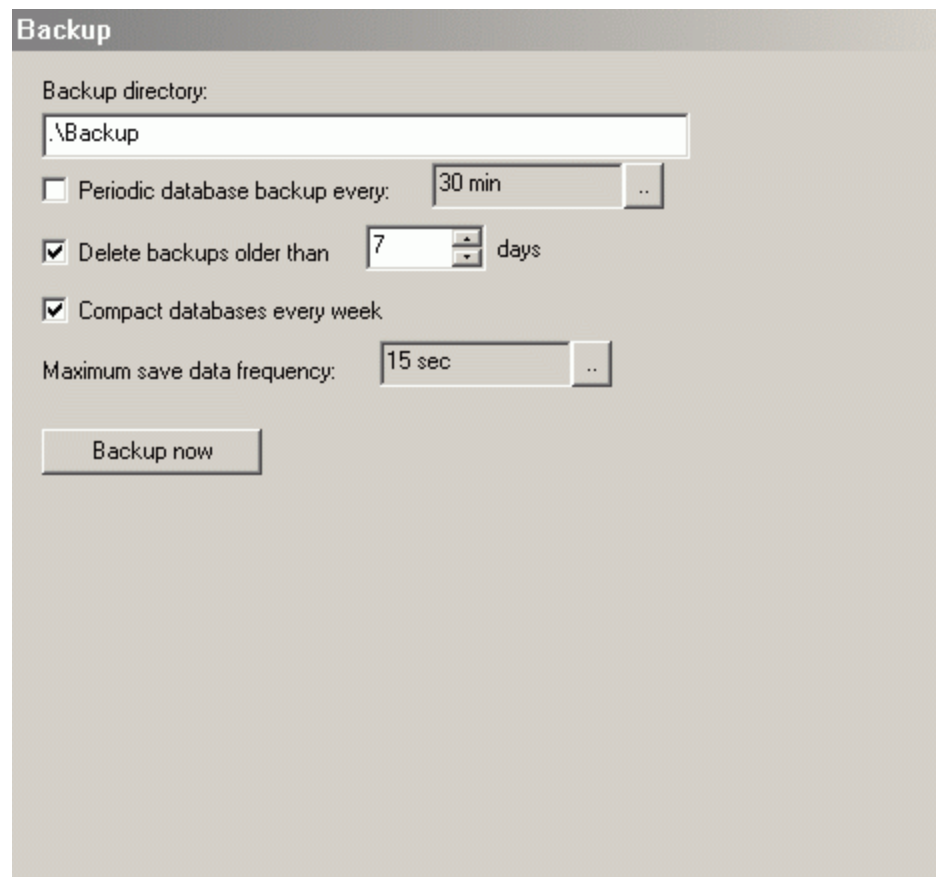
Location name - enter name of the current location. Location name will be used in the report set by e-mail, so that reports from differen stores running CafeSuite are easily distinguished.

See also
- Configuring CafeStation

3.6.2   Main - Backup

You'll find descriptons of window elements below.

Backup directory - path(relative or absolute) to directory where backup files

should be stored.

Periodic database backup every X h Y min - select this option to have bakups automatically made every given time period.

Setting very high frequency may cause slowdowns.

Delete backups older than X days - select this option to remove old backups and save disk space.

Compact databases every week - when this option is selected database files used by CafeStation will be optimized every week to decrease their size and improve performance.

Maximum save data frequency - this option allows you to choose how often cached data should be written to the hard disk. Setting low frequency will improve performance but will increase risk of data loss in case of power failure or system crash. Higher frequencies will improve security, but may cause slowdowns.

See also
- Configuring CafeStation

3.6.3 Main - Reports

You'll find descriptons of window elements below.

Report range - select the default range of generated reports.

Send reports by e-mail - select this option if you want the reports to be sent by e-mail.
- **From address** - address used in the **From:** field of the email, for example *reports@mycybercafe.com.*
- **To address** - e-mail address where the report should be delivered.
- **SMTP server** - the address of SMTP server that should be used to send e-mail. Some servers require authorization to allow sending e-mail. Use the **Authorization** button to configure it.
- **Filter** - this button allows you to select what kind of information should be included in the e-mailed reports.

It's recommended to use settings from your e-mail client (Outlook, Eudora, The Bat!, etc.) here. Ask your ISP for help if you have problems with any of the above settings.

Configuration - use the **Add**, **Edit** and **Delete** buttons to mange report sending. You can define many report configurations to be sent on different times of day.

Send when program exits - if selected, a report will be sent when CafeStation is closed.

Send when operator logs out - if selected, report will be sent on every operator change.
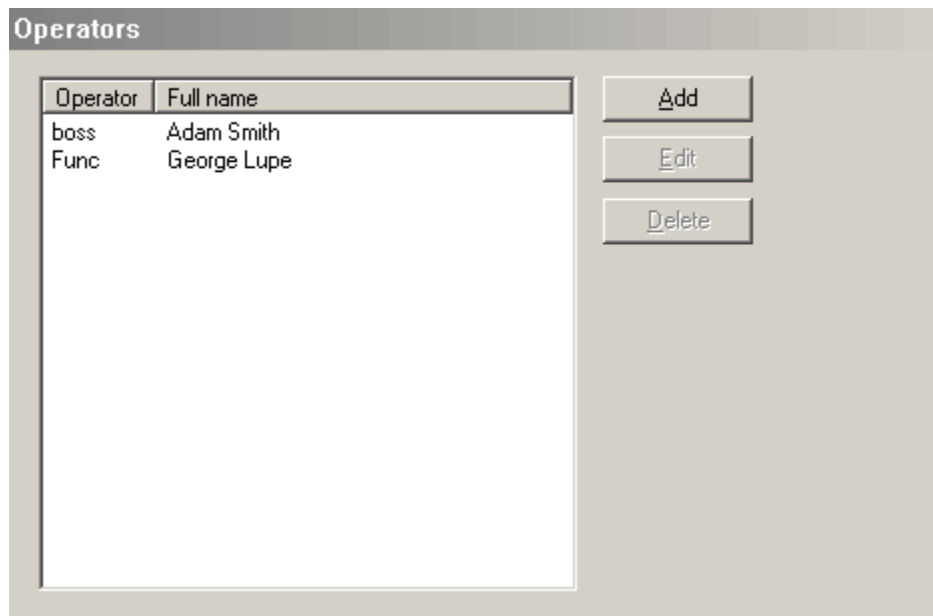
Send account usage report to user's email after user logs off - select this option if you want your customers to be sent their account usage report after they finish their session.

See also
- Configuring CafeStation

3.6.4 Main - Operators

You'll find descriptons of window elements below.
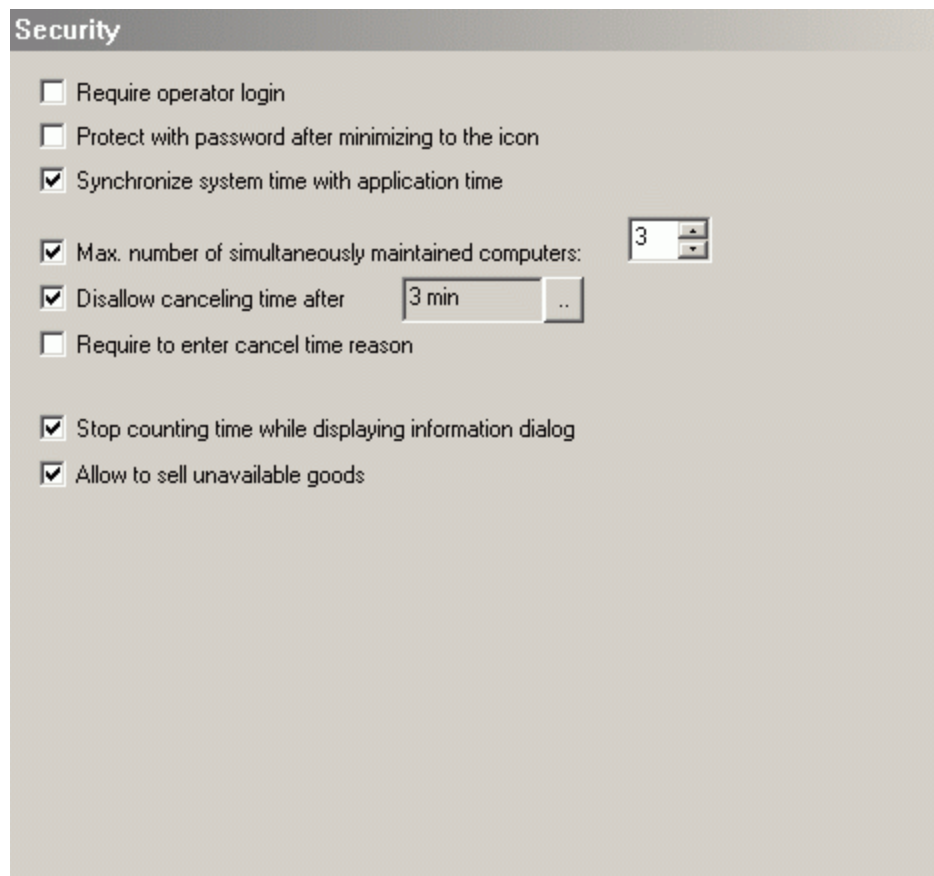

Operator list

All configured operator accounts are displayed on thie list. Use **Add**, **Edit** and **Delete** buttons to manage operator profiles.

See also
- Configuring CafeStation

3.6.5 Security

You'll find descriptons of window elements below.

Security

☐ Require operator login

☐ Protect with password after minimizing to the icon

☑ Synchronize system time with application time

☑ Max. number of simultaneously maintained computers: 3

☑ Disallow canceling time after   3 min   ..

☐ Require to enter cancel time reason

☑ Stop counting time while displaying information dialog

☑ Allow to sell unavailable goods

Require operator login - select this option to force operator login when CafeStation is started.

Protect with password after minimizing to the icon - select this option if you require operator to give his password when trying to access CafeStation when it's minimized to tray icon.

Synchronize system time with application time - when selected, the internal clock will be synchronized with system time.

Max. number of simultaneously maintained computers - number of workstations can be put into the maintenance mode at the same time.

Disallow canceling time after X min - if selected, canceling time will be disabled after the given time.
   This setting isn't applied to operators who have **Cancel time or printouts anytime** privilege enabled.

Require to enter cancel time reason - select this option if you want operators to enter reason for cancelling time. The entered reason will be listed in the detailed report.

Stop counting time while displaying information dialog - if selected, counting time for selected workstation pauses while the Time information window for the is being displayed.
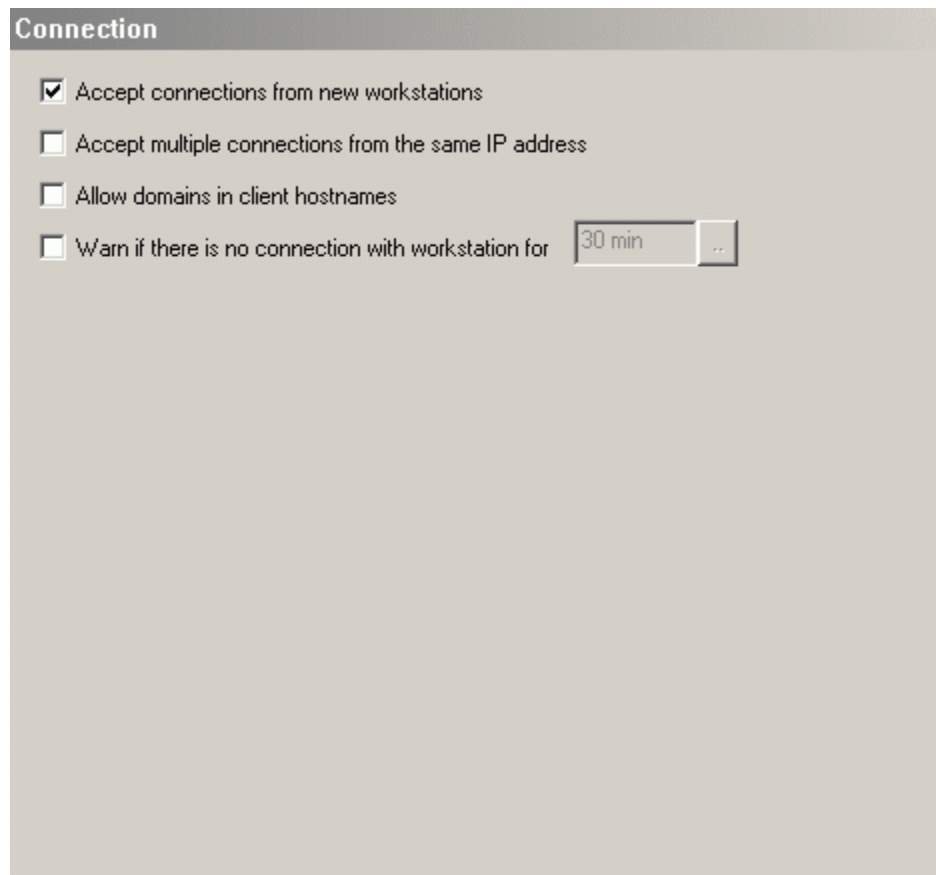
Allow to sell unavailable goods - selecting this option allows operators to sell items that are unavailable (their availability equals zero).

See also
- Configuring CafeStation

3.6.6   Security - Connection

You'll find descriptons of window elements below.

Accept connections from new workstations - if selected, program will accept connections from workstations which are not on the computer list. When such workstation is detected, you will be asked if you'd like to add it (if **Automatically add detected computers** option is selected on the Automation page).

Allow automatic workstation IP address update - when selected, CafeStation will update the **Hostname or IP** field in the workstation properties once it detects that workstaiton address has changed.

Accept multiple connections from the same IP address - select this option if your workstations might have the same IP addresses or hostnames but their names (as set in *System* applet of *Control panel*) are different and allow distinguishing them.

This option is, for example required, if you want to control computers in separate network over masquerade.

Allow domains in client hostnames - select this option if you want to use domain names in workstation network addresses.
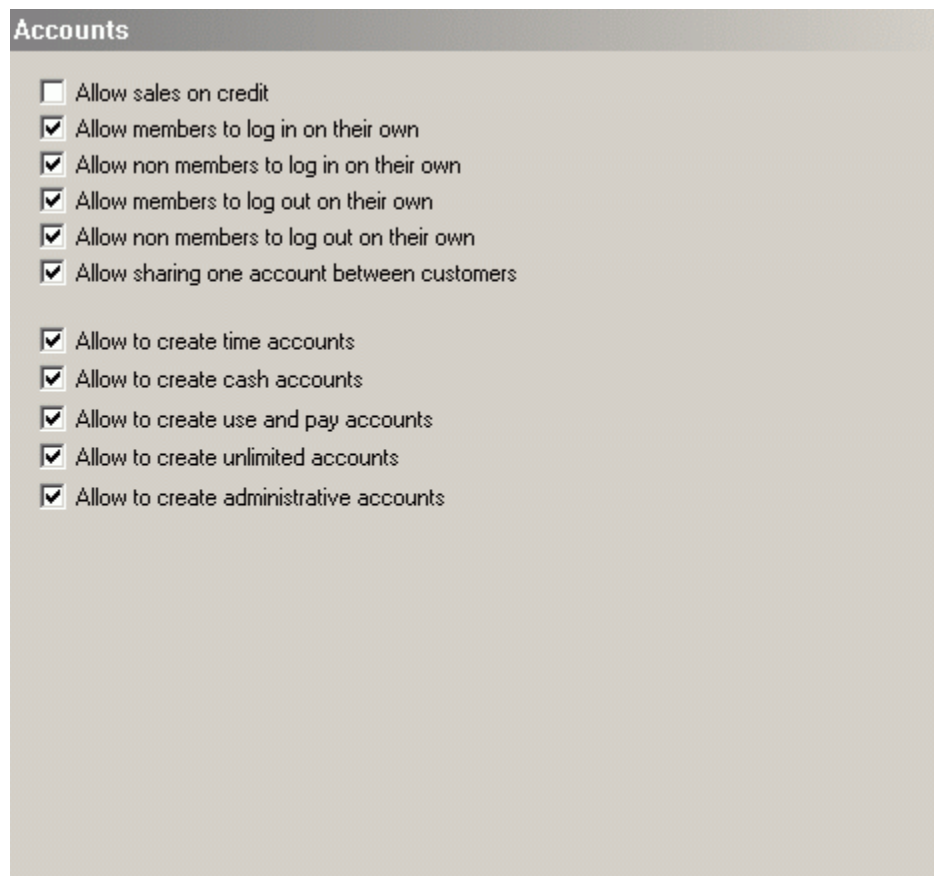
Warn if there is no connection for X min - selecting this option will cause information about connection lost to be displayed after given amount of time.

See also
- [Configuring CafeStation](#)

3.6.7   Security - Accounts

You'll find descriptons of window elements below.

Allow sales on credit - select this option if you'd like to allow selling items and services to accounts with no cash or time on them. When selected, charge will be added to account's debt.

Allow members to log in on their own - if selected, customers with accounts will be able to to log onto the workstations by themselves.

Allow non members to log in on their own - if selected, customers without accounts will be able to to log on by themselves by pressing the **Non-member**

logon button in the logon window displayed on the workstation.

Allow members to log out on their own - if selected, customers with accounts will be able to to log out from the computer by themselves.

Allow non members to log out on their own - if selected, anonymous customers will be able to to log out from the computer by themselves.

Allow sharing one account between customers - if selected, two or more customers may use the same user account at a time.

Allow to create accounts

Choose which account types can be created. This will apply to all your operators.

See also
- Configuring CafeStation

3.6.8   Money

You'll find descriptons of window elements below.

Use currency from system control panel - select this option if you want CafeStation to use currency configured in the Control Panel. When this option is unchecked, you'll be able to enter currency symbol of your choice into the **Main currency** field.

Show currency symbol on the left side of amount - makes currency symbol appear on the left side of the displayed amount.

Secondary currency

CafeSuite allows you to use two currencies simultanousely. you only need to set up the **Exchange rate** so that charges can be calculated in both currencies.

Rounding individual cash values - choose rounding method for individual charges (for example, charge for a single purchased item). This option is especially useful when taxes are applied to products or services.
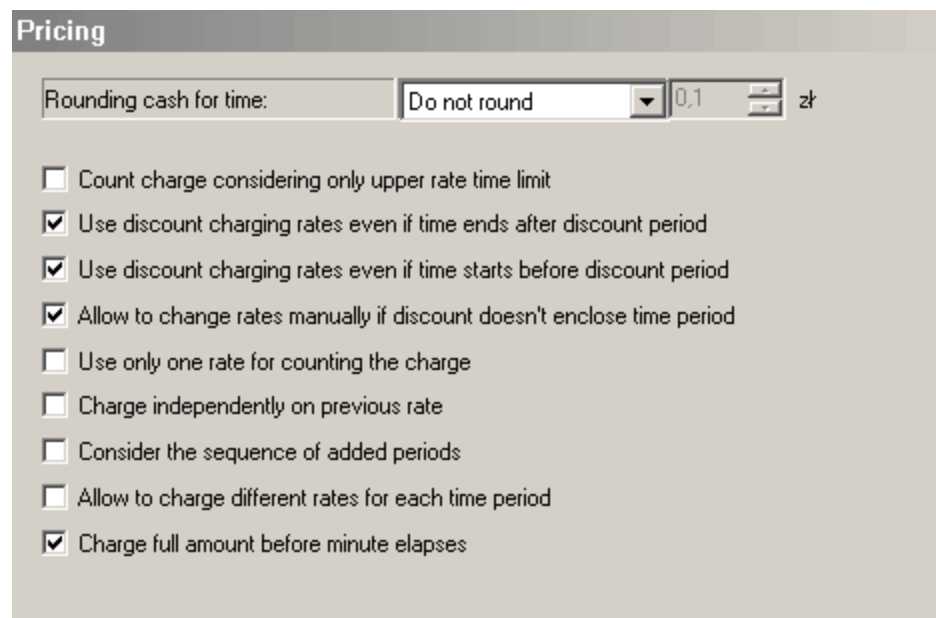
Rounding total cash values - choose rounding method for accumulative charges (for example, total charge for time and purchased items).

See also
- Configuring CafeStation

3.6.9   Money - Pricing

You'll find descriptons of window elements below.

Pricing

Rounding cash for time: [Do not round ▼] [0,1 ▲] zł

☐ Count charge considering only upper rate time limit
☑ Use discount charging rates even if time ends after discount period
☑ Use discount charging rates even if time starts before discount period
☑ Allow to change rates manually if discount doesn't enclose time period
☐ Use only one rate for counting the charge
☐ Charge independently on previous rate
☐ Consider the sequence of added periods
☐ Allow to charge different rates for each time period
☑ Charge full amount before minute elapses

Rounding cash for time - choose rounding method used for time-based charges

Count charge considering only upper rate time limit - if selected, CafeStation won't try to combine the charge from the charges for the shorter time limits, but will get the price for the next longer time limit.
  We've got defined rates: 10 min - $1, 1 hour - $5 . Customer was using the workstation for 40 minutes. If this option is selected he will be asked to pay $ 5 (one hour charge), if not, he will be asked to pay $ 4 (4 times 10 minute charge).

Use discount charging rates even if time ends after discount period - if selected, the discount rate will be used even if the time limit ended after the discount had been active.

Use discount charging rates even if time starts before discount period - if selected, the discount rate will be used even if the time limit had started before the discount was active.

Allow to change rates manually if discount doesn't enclose time period - if selected, operator will be able to change the charging rate manually if the time period started or ended when the discount wasn't active.

Use only one rate for counting the charge - selecting this option prevents from combining rates to calculate the final charge (for example, when time period started before the rate change).

Charge independently on previous rate - if selected, the charge is calculated using only the last matching rate.
We've got following charges in our charging rate: $5 per hour, minimal time period set to 0 hours (for customers that use computers for less than an hour). $4 per hour, minimal time period set to 1 hour (for customers that stay for longer than one hour). Imagine that a customer uses workstation for 2 hours. With this option selected, he will be asked to pay $8. Otherwise the charge would be $9.

Consider the sequence of added periods - if selected, charge will be calculated from sequence of added time periods, not whole used time.
When 30 minutes costs $1.5, and whole hour costs $2. If 30 minute time period was added twice, then, with this option selected, user will be asked to pay $3. With this option unselected, the charge would be $2.

Allow to charge different rates for each time period - this option allows different time periods to use different charging rates.
Two charging rates are defined: *Normal*: $2 per hour and *Extra*: $1 per hour. Initially, one hour was added to the workstation using *Normal* charging rate, then another hour was added after changing the rate to *Extra* in the rates toolbar.
With **Allow to charge different rates for each time period** option selected, the charge will be $3(1 hour charged using the *Normal* rate and 1 hour charged using the *Extra* rate). When this option is unselected, the charge would be $2 (2 hours charged using the *Extra* rate).
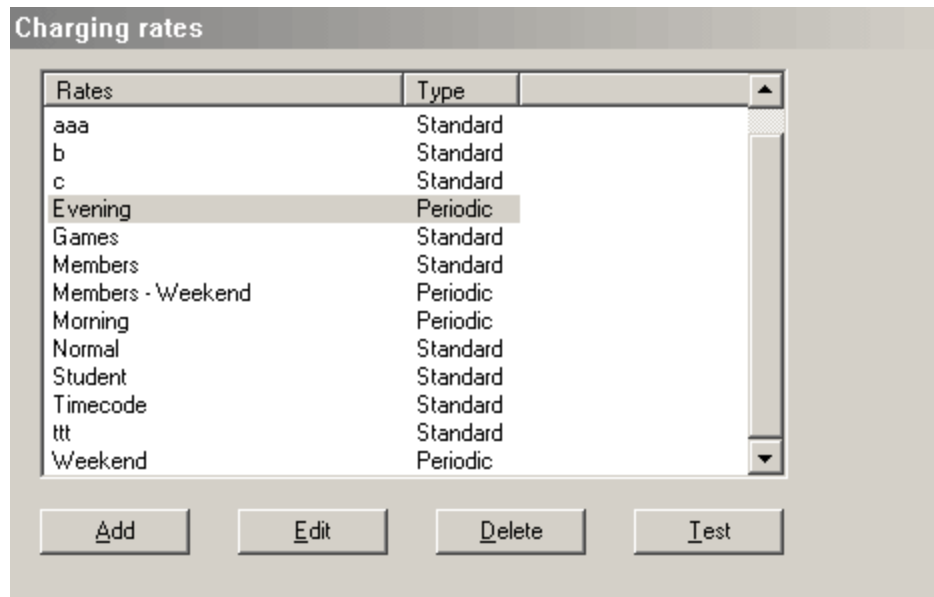
Charge full amount before minute elapses - selecting this option causes CafeStation to charge for every begun time period. When unselected, charge is calculated after the smallest time period set in the charging rate had passed.

See also
- [Configuring CafeStation](#)

3.6.10 Money - Charging rates

You'll find descriptons of window elements below.

Charging rates list

All defined charging rates displayed on the list. Use the **Add**, **Edit** and **Delete** buttons to manage charging rates.

Use **Test** button to test charging rates using graphical timetable.

See also
  ▪ Charging rates
  ▪ Configuring CafeStation

3.6.11 Money - Taxes

You'll find descriptons of window elements below.

Tax rates list

All defined tax rates are displayed on the list. Use the **Add** and **Remove** buttons to manage tax rates.

Applying taxes

Choose which tax rates should be applied to charges for computer rental, account payments, reservations, printouts, products and services.

Add tax to prices - select this option to if you want to include taxes in the basic prices of time and printouts.
When this opton is not selected, CafeStation treats prices for time and printing as the gross prices. When you select this opton, these prices are treated as net prices, and tax is added to them when charging customers.

See also
- Configuring CafeStation

3.6.12 Money - Shop discounts

You'll find descriptons of window elements below.
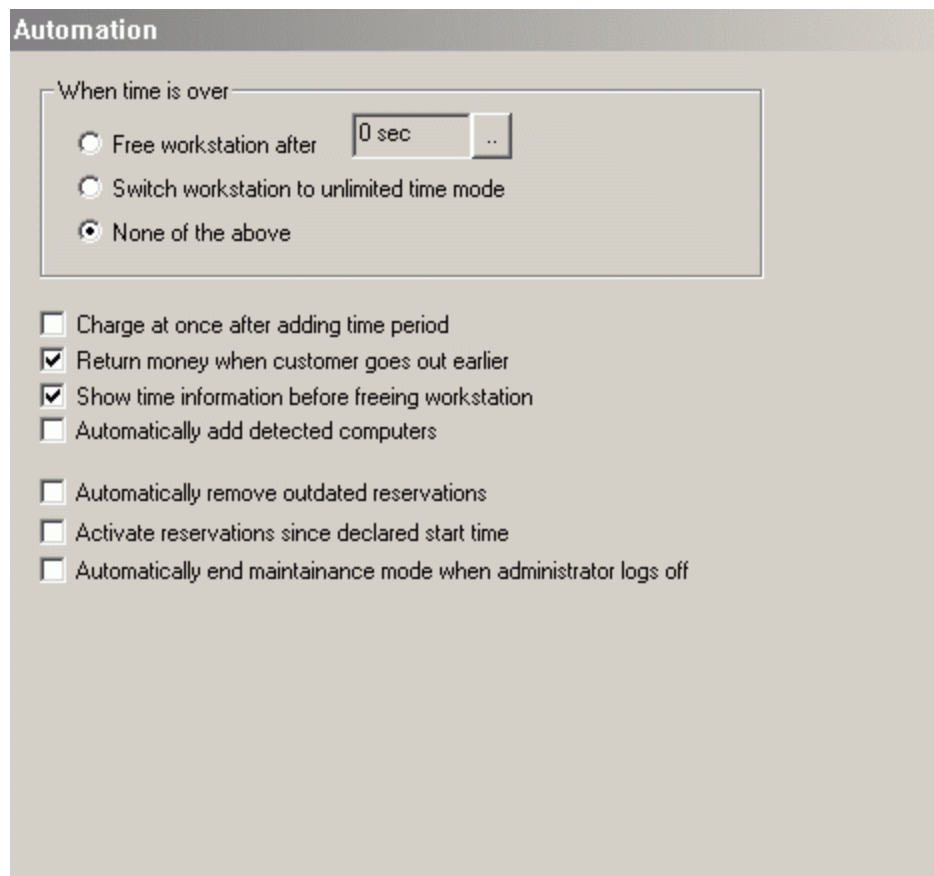
Discounts settings

Choose discounts to be applied when products are purchased by operators and customers with and without accounts.

See also
- Configuring CafeStation

3.6.13 Operation - Automation

You'll find descriptons of window elements below.

When time is over

Choose action that should be performed after the customer used all his time. Selecting **None of the above** will cause time to stop being counted and, if **Lock workstations after time is over** option is selected on the [Workstation lock page in client setup, the computer will be locked.](#)

Charge at once after adding time period - if selected, all charges are treated as paid in advance (as if the **Get charge** command from the Customer menu was used).

Return money when customer goes out earlier - selecting this option will cause requesting only the actual charge for used time when customer doesn't use the whole declared time period. When unselected, customer will be charged for the whole ordered time period.

Show time information before freeing workstation - shows Time information window before freeing workstation. This window allows you to check and print customer's bill. You can also correct the time period there.

Automatically add detected computers - select this option if you want all detected workstations to be automatically added to the computer list.

Automatically remove outdated reservations - when selected, outdated

reservations are removed from the database automatically.

Activate reservations since declared start time - activates reservations automatically when their declared starting time.
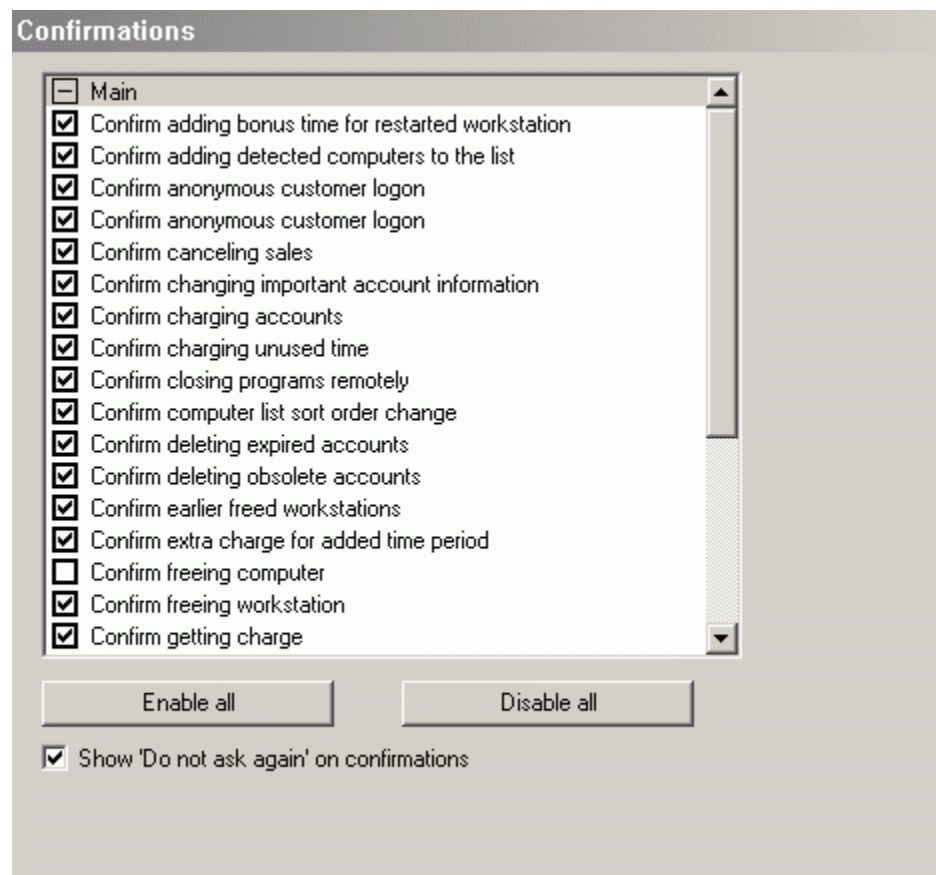
Automatically end maintainance mode when administrator logs off - select this option if you want all maintenance session to end when operator logs out of CafeStation.

See also
  ▪ Configuring CafeStation

3.6.14 Operation - Confirmations

You'll find descriptons of window elements below.

Confirmations

Choose which actions should be confirmed.

Use the **Enable all** button to switch all confirmations on or **Disable all** to switch them off.

Uncheck the **Show 'Do not ask again' on confirmations** opition if you don't want CafeStation to ask whether action should be confirmed next time or not.

See also
- <ins>Configuring CafeStation</ins>

3.6.15 Operation - Bonus

You'll find descriptons of window elements below.

Max. time that can be exceeded - this option allows you to set the the maximal amount of time that can be rounded off when calculating the charge.
   The workstation was used for one hour and six minutes - with this option set to 10%, charge will be calculated as if the computer was used for one hour.

Start counting time after X sec - enter the amount of time to wait before before starting counting time. This is useful when customer needs some time to get to the computer.

Rounding start times - choose rounding method for start times.

Rounding usage times - choose rounding method for usage times.

After computer restart (hang up) add X min X sec - choose how much extra time should be given to customer after his system restarts or hangs up.

After adding extra time give bonus - choose how much bonus time should be given to a sustomer when he purchases extra time (extends his session).

Limit time bonus for computer restarts - set maximal amount of time that can be given as a bonus for computer restarts/hangups.

Limit pause time period - select this option if you want to limit possibility of pausing time for a customer.
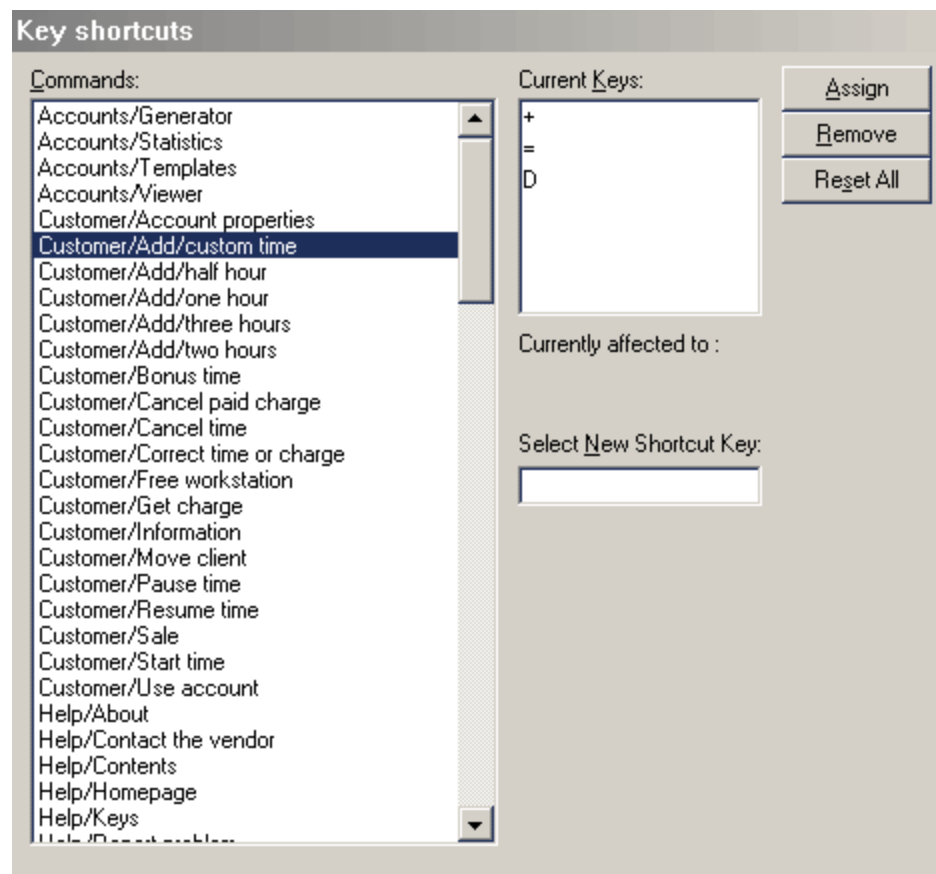
Limit total time bonus period - set maximal amount of time that can be given as a bonus (manually and automatically).

See also
- [Configuring CafeStation](#)

3.6.16 Key shortcuts

You'll find descriptons of window elements below.

Commands - all available commands are displayed in this list.

Current Keys - all currently key shortcuts assigned to the selected command are displayed in this list. You can remove a shortcut using the **Remove** button.

Select New Shortcut Key - after selecting a command, click in this field and press key combinatinon that you'd like to assign. After it's displayed in this field. use the **Assign** button to assign it.

Use the **Reset All** button to restore default shortcuts for all available commands.

See also
- Keys panel
- Configuring CafeStation

3.6.17 Accounts

You'll find descriptons of window elements below.

When account becomes empty

Choose action that should be performed after an account becomes empty.

If you select **Charge according to account rates** option, customer will not be

logged out when his account is out of credit, it will be also possible for him to log on using his account. The time he uses will still be counted and charge will be calculated using chanrging rates assigned to his account.
Selecting **Charge according to workstation group rates** will have similar effect, but charges will be calculated using the charging rates assigned to the workstation customer is using.

Case sensitive account usernames - choose this option if you want account names to be case sensitive. Wnen selected, *john* and *JohN* will mean two different accounts. That's important when your customers are allowed to logon by themselves and often forget about capital letters in their account names.

Case sensitive account passwords - choose this option if you want account passwords to be case sensitive. Wnen selected, *password* and *PassWord* will mean two different passwords.

Remove expired accounts after X days - when this option is selected, accounts will be remover when they become expired. See also Setting account validity section on the page describing customer accounts.

Recharging accounts pays off user's debt - when this option is selected, amount recharged to a cash account will automaticaly pay off the debt. The reminder will be added to account's available credits.

Recharge prepaid accounts instead of setting time limit - with this option selected, you can recharge prepaid accounts (of time and cash type) by simply adding time or cash to the workstation they are used on.
   Time account is used on *Workstation1*, when you use the **Add time** command (from Time tollbar or Customer menu) account will be recharged with the selected time period.

   Cash account is used on *Workstation2*, when you use a cash button from the cash toolbar ($10 for example), selected amount will be added to account credits.

Automatically free workstation when customer logs off - if selected, workstation is set to free state after the customer has logged off his account.

Log off user on system shutdown - when selected, customer will be logged off when operator issues **Shutdown system** command.

Automatically log off when user logs in from different workstation - select this option if you want customers to be automatically logged off from the previous computer when they log onto another one.

Automatically add charges to 'Use and pay' account debt - if selected, charges for used time are automatically added to account's debt, if it's of *use and pay* type. If unselected, you will be asked what to do with the charge (take cash or add to the debt).

Deduct time from time accounts for orders when possible - when this option is selected, amount of time corresponding to the ordered products and services will be deducted from the customer's time account. This will only happen if you choose **Charge account** option on the Sales panel.

You can define the amount of time that should be charged for a product in the Product properties window.

Charge in cash if there is not enough cash left on account - select this option if you want to ask customers to pay in cash when they have not enough credits on their accounts.

See also
- Account properties page in the configuration
- Account tickets page in the configuration
- Customer accounts
- Account properties window
- Configuring CafeStation

3.6.18 Accounts - Account properties

You'll find descriptons of window elements below.

Display account validity page - select this option if you want to have the Account validity tab displayed in the Account properties window.

Display account rates page - select this option if you want to have the Account rates tab displayed in the Account properties window.

Display personal information page - select this option if you want to have the Personal information page displayed in the Account properties window.

Custom fields

You can define up to six additional fields to be stored in the accounts database. Each field can be of type-in or drop-down type.

Press the **Options** button to define the set of values in the drop-down menu for the selected field. Each value should be placed in a separate line. If you don't define any values, the field will be of type-in type.

See also
- Customer accounts
- Account properties window
- Configuring CafeStation

3.6.19   Accounts - Account tickets

You'll find descriptons of window elements below.

Print account tickets - select this option to enable printing account tickets. Tickets will be printed after you create account or generate multiple accounts.

Ticket template - enter account ticket template in this field.

You can enter any text and use many different variables. Use the buttons on the right to format text. It's also possible to paste the template from RTF editing program, like MS Word.

Available variables:

%operator% - name of the current operator
%timenow% - current time - 12 hour format
%time% - current time - 24 hour format
%datenow% - current date - MONTH NAME DD YYYY format, example: February 23 2003
%date% - current date - DD-MM-YYYY format, example: 23-02-2003
%user% - account name (login)
%id% - account id
%passwd% - password
%firstname% - customer's first name
%lastname% - last name
%phone% - phone number
%mobile% - mobile phone number
%fax% - fax number
%address% - address
%city% - city
%country% - country
%email% - e-mail address
%gender% - gender of the account owner
%birthday% - account owner's birthday date
%comment% - account comment
%description% - owner desription
%custom1% - value of the first custom field. You can configure custom fields on the [Account properties page in options](#)
%custom2% - value of the second custom field.
%custom3% - value of the third custom field.
%custom4% - value of the fourth custom field.
%custom5% - value of the fifth custom field.
%custom6% - value of the sixth custom field.
%points% - number of points accumulated on the account. You can configure the points system on the [Points system page in options.](#)
%allowlogin% - this variable says if the customer can logon by himself
%totaltime% - total time
%ordertime% - time when account was created
%orderdate% - date of account creation
%rates% - charging rates assigned to the account
%accounttype% - account type
%totalcash% - total amount of money on the account - initial value
%debt% - account's debt
%validfromdate% - account is valid from that date
%validtodate% - account is valid until that date
%validfromtime% - account is valid from that time of the day
%validtotime% - account is valid from until that time of the day
%maxusage% - maximal number of hours to be used per one day
%maxusageperiod% - period of maximal usage - in days. For example, if account can be used maximally for 10 hours per 2 days, **%maxusage%** will be 10 and **%maxusageperiod%** will be 2.
%brutto% - brutto price (tax included)
%netto% - netto price (without tax)
%tax% - first (basic) tax rate
%tax2% - second tax rate. You can configure taxes on the [Taxes page in options](#)
%taxes% - sum of the both tax rates used

Ticket template for multi-prints - select ticket template to be used when printing tickets from the account generator. You can use buttons on the right to create and remove templates.

Print also single account tickets using this template - select this option if you want to have tickets for manually created accounts printer using the generator templates.

Printer properties

Communicate via system printer driver - select this option if you'd like to use system driver to communicate with the POS printer. You should choose the printer from the printers list.

Communicate directly - select this option if your printer is connected directly to the computer (via COM port). Remember to enter correct values into the **Serial port** and **Port speed** fields. Consult your printers manual to find right settings.

Sequence before printing and **Sequence after printing** - these fields allow you to set character sequence to be sent to the printer before and after the printing. This can be useful when your printer is integrated with a cash drawer, for example. so you can send *Open drawer* command to it before printing. Consult your printer manual for the list of available character sequences.

Here are a few example codes for the Epson system driver, they might not work with other drivers or printers:

A - open cash drawer
a - open cash drawer 2
F - full cut
z - label or BM cut
P - partial cut

For example, if you want to open first cash drawer and cut paper enter **AF** into the **Sequence before printing** field.
When you're using direct communication, you should enter hexadecimal representation of the characters, separated with the % sign.

Try the following code to open cash drawer: **%1b%70%00%32%64**
Some Epson printers may also use: **%1b%70%00%40%f0**

See also
- [Accounts page in the configuration](#)
- [Account properties page in the configuration](#)
- [Customer accounts](#)
- Account properties window
- [Configuring CafeStation](#)

3.6.20 Accounts - Points system

You'll find descriptons of window elements below.

Automatically add points - select this option if you want to use the points system.
   Please note that points earned for time will be added to the account **after** the workstation used by customer is freed or a sale is made.

Points system configuration

Choose how many points should be given to customers for spending time, money and printing.

Allow paying with points - choose this option if you want to allow your customers to pay using points from their accounts. The **Minimum number of points** option allows you to set the minimal amount of points that is required to start paying with them. You should also provide the point/currency exchange rate in the **X pints is worth X** field.

Automatically convert points - select this option if you want to have the points converted to extra time automatically.
   Please note that points are converted **after** the customer has finished using the workstation or after a sale has been made.

Notify when user earns X points - select this option if you want operators to be notified each time a customer has certain amount of points accumulated on his account.

Add points for recharging accounts - select this option if you want points to be added for recharging accounts. You should also provide the point/time exchange rate**.**

Add points for renewing accounts - select this option if you want points to be added for renewing accounts.

Add points for paying debt - select this option if you want points to be added for paynig off debt.

See also
- [Customer accounts](#)
- [Configuring CafeStation](#)

3.6.21 Notifications - Time ending

You'll find descriptons of window elements below.

Little time notification on the main computer

Use options from this section to configure time ending notification on the operator's computer.

Time is little when there is only x min x sec left - enter the amount of time that is considered little. You can define actions which will be taken when a customer has 'little' time left.

Activate program window - brings CafeStation window to the top.

Flash CafeStation window - flashes the title bar of CafeStation to draw operator's attention.

Show time over information - shows Time information window.

Little time notification on remote computers

You can define whether the remind message will be shown (**Show remind message** option) and for how long (configure this message on the Message page). You can also select a sound file to be played or program to be executed.
 Remember that entered path must be accessible to the remote computers. Use network path if the file is located in a shared directory on the main computer.

You can use the following variables as parameters for the selected command:

%OPERATOR% - name of the current operator
%WORKSTATION% - name of the selected computer (as displayed on the workstation list)
%HOSTADDRESS% - network address of the computer (IP number or hostname), as configured in workstation's properties.
%COMPRATES% - name of the charging rate assigned to the selected computer
%COMPGROUP% - name of the group the selected computer belongs to
%COMPPARAM% - value of the *Custom* data field in the selected workstation's properties.

If an account is used on the selected workstation, you can also use variables from account properties:

%timenow% - current time - 12 hour format
%time% - current time - 24 hour format
%datenow% - current date - MONTH NAME DD YYYY format, example: *February 23 2003*
%date% - current date - DD-MM-YYYY format, example: *23-02-2003*
%user% - account name (login)
%id% - account id
%passwd% - password
%firstname% - customer's first name
%lastname% - last name
%phone% - phone number
%mobile% - mobile phone number
%fax% - fax number
%address% - address
%city% - city
%country% - country
%email% - e-mail address
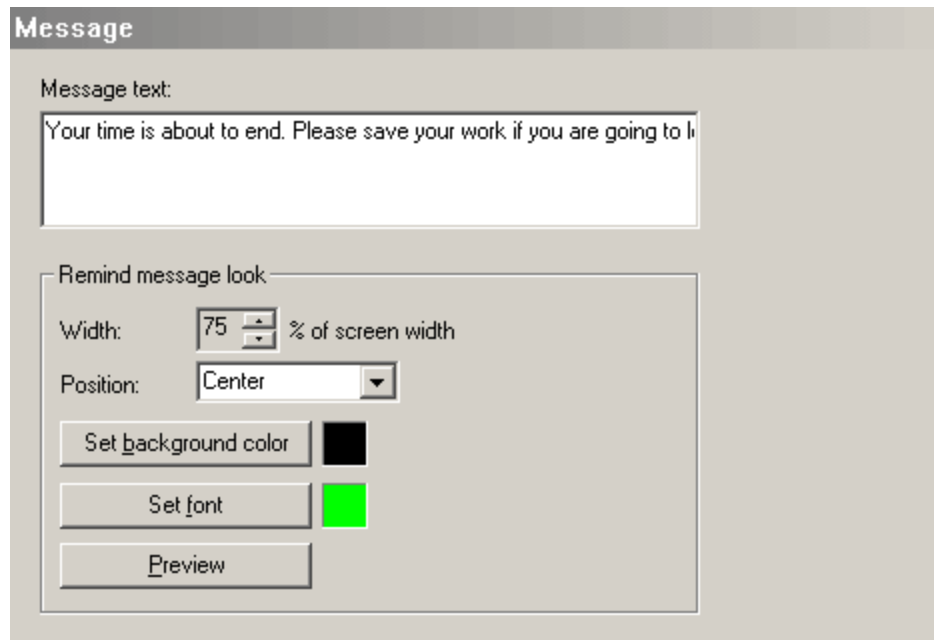**%gender%** - gender of the account owner

%birthday% - account owner's birthday date
%comment% - account comment
%description% - owner description
%custom1% - value of the first custom field. You can configure custom fields on the [Account properties page in options](#)
%custom2% - value of the second custom field.
%custom3% - value of the third custom field.
%custom4% - value of the fourth custom field.
%custom5% - value of the fifth custom field.
%custom6% - value of the sixth custom field.
%points% - umber of points accumulated on the account. You can configure the points system on the [Points system page in options.](#)
%allowlogin% - this variable says if the customer can logon by himself
%totaltime% - total time
%ordertime% - time when account was created
%orderdate% - date of account creation
%rates% - charging rates assigned to the account
%accounttype% - account type
%totalcash% - total amount of money on the account - initial value
%debt% - account's debt
%validfromdate% - account is valid from that date
%validtodate% - account is valid until that date
%validfromtime% - account is valid from that time of the day
%validtotime% - account is valid from until that time of the day
%maxusage% - maximal number of hours to be used per one day
%maxusageperiod% - period of maximal usage - in days. For example, if account can be used maximally for 10 hours per 2 days, **%maxusage%** will be 10 and **%maxusageperiod%** will be 2.
%brutto% - brutto price (tax included)
%netto% - netto price (without tax)
%tax% - first (basic) tax rate
%tax2% - second tax rate
%taxes% - sum of the both tax rates used

See also

- [Configuring CafeStation](#)

3.6.22 Notifications - Time ending - Message

You'll find descriptons of window elements below.

Message text - text entered in this field will be displayed in the message window.

Remind message look
- **Width -** given percent of screen width
- **Position** - select message's vertical position from the list.
- **Set background color** - select background color.
- **Set font** - use this button to change font used in the message.
- **Preview** - press this button to preview the message.

See also
- Configuring CafeStation

3.6.23 Notifications - Time over

You'll find descriptons of window elements below.
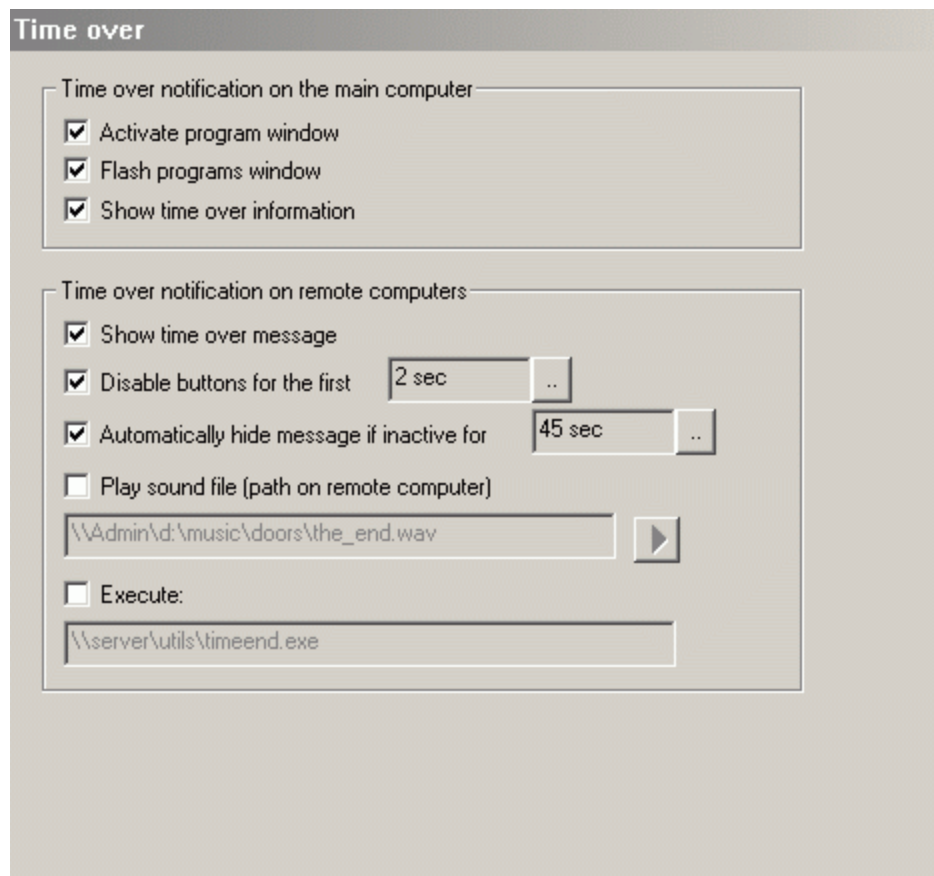
```
Time over

 ┌ Time over notification on the main computer ──────────────
 │  ☑ Activate program window
 │  ☑ Flash programs window
 │  ☑ Show time over information
 └──────────────────────────────────────────────────────

 ┌ Time over notification on remote computers ──────────────
 │  ☑ Show time over message
 │  ☑ Disable buttons for the first        │2 sec   │  │ .. │
 │  ☑ Automatically hide message if inactive for  │45 sec │ │ .. │
 │  ☐ Play sound file (path on remote computer)
 │     │\\Admin\d:\music\doors\the_end.wav        │  │ ▶ │
 │  ☐ Execute:
 │     │\\server\utils\timeend.exe                      │
 └──────────────────────────────────────────────────────
```

Time over notification on the main computer

Use options from this section to configure time over notification on the operator's computer.

Activate program window - brings CafeStation window to the top.

Flash programs window - flashes the title bar of CafeStation to draw operator's attention.

Show time over information - shows Time information window.

Time over notification on remote computers

Use options from this section to configure time over notification on the workstaitons.

Show time over message - if selected, time over message will be shown. You can configure the time over message on the Time over message page.

Disable buttons for the first X sec - if the field is selected, buttons in the message window will be inactive for the given time. It's a good way to draw attention to the message, and to make sure the buttons won't be pressed by

accident, when our customer is chatting, for example.

Automatically hide message if inactive for X sec - if the field is selected message will be hidden after the given time of customer's inactivity.

Play sound file (path on remote computer) - if selected, the specified sound file will be played on the workstation.
   Remember that entered path must be accessible to the remote computers. Use network path if the file is located in a shared directory on the main computer.

Execute - choose program that should be executed.
   Remember that entered path must be accessible to the remote computers. Use network path if the file is located in a shared directory on the main computer.

See also
   ▪ Configuring CafeStation

3.6.24 Notifications - Time over - Message

You'll find descriptons of window elements below.

Message editor
   ▪ **Message caption** - caption of the message window
   ▪ **Message text** - text written in the message window
   ▪ **Message icon** - you can choose a picture that will be shown on the left of the message window
   ▪ **Message buttons** - choose which buttons will be displayed in the message window. You will be informed if the customer pressed any of them.

Display using remind message look - selecting this option will cause that the time over message will look like the time ending message.
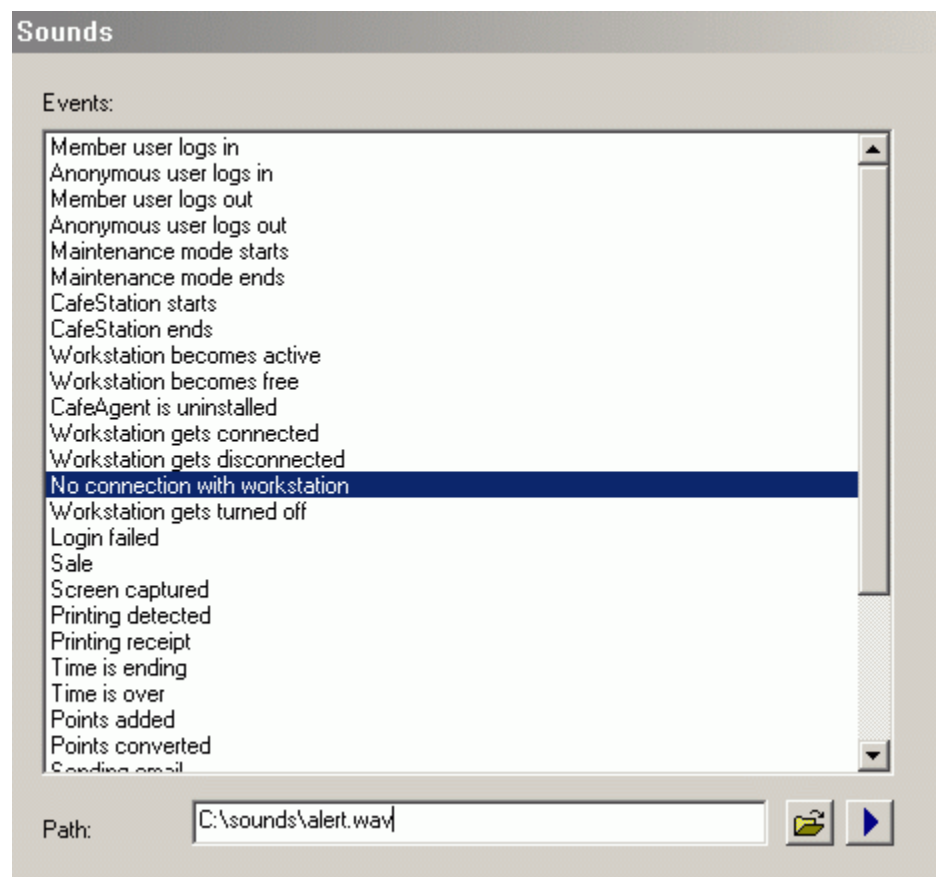
Preview - this button allows you to see how the message looks like.

See also
- Configuring CafeStation

3.6.25   Notifications - Sounds

You'll find descriptons of window elements below.

Sounds

Choose sounds to be played when selected event occurs.
   Only WAVE files (*.wav* file extension) can be used as the sound source.

See also
- Configuring CafeStation

3.6.26 Printing control

You'll find descriptons of window elements below.

Printers

Options in this section allow you to configure pricing for printers installed in your system. Choose a printer from the list and check the **Charge for printing with this printer** option if you want to charge printouts made on it. You'll also need to set the prices (individually for each controlled printer), use the **Add**, **Edit** and **Delete** buttons to manage prices.

Other options

Select options which are most appropriate for your cafe. Use the **Excluded computers** button to set list of computers which can be used for printing without charging, for example the computer used by the operator or other trusted staff.
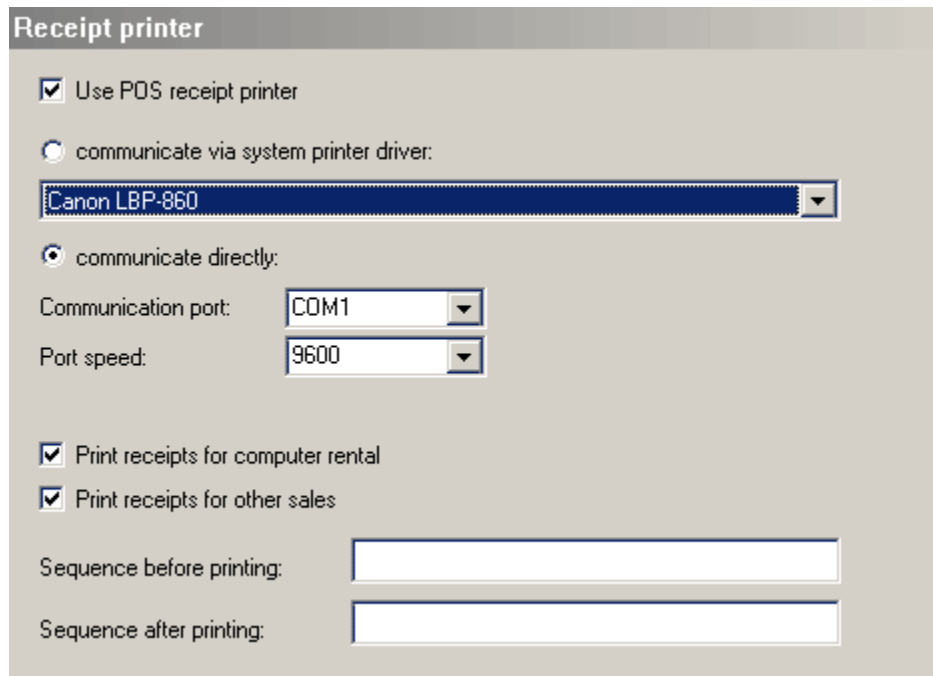
The **Install old print control module** button should be used if you're using the old printing control module instead of CyberPrinter. Use it to install support for that module.

See also
▪ CyberPrinter
▪ Configuring CafeStation

3.6.27 POS - Receipt printer

You'll find descriptons of window elements below.

Use POS receipt printer - select this option to use the receipt printer.

Printer properties

Communicate via system printer driver - select this option if you'd like to use system driver to control the printer. You should select this option if your printer isn't connected to the computer using the COM port. After selecting this option, choose the right printer from the list.

Communicate directly - select this option if your printer is connected directly to the computer (via COM port). make sure that proper values are enterd into the **Serial port** and **Port speed** fields. Consult your printer's manual if you're not sure about these settings.

Receipt printing

Print receipts for computer rental - select this option if you want to print receipts for time that your customers purchase.

Print receipts for other sales - select this option if you want to print receipts for sales of products and services.

Sequence before printing and Sequence after printing

These fields allow you to set character sequence to the receipt printer before and after printing. It's useful when your printer is integrated with a cash drawer for example. You can send *Open drawer* command to it before printing the receipt. Consult your printer manual for the list of available commands.

If you use Epson system driver you can use the following codes:

A - open cash drawer
a - open cash drawer 2
F - full cut
z - label or BM cut
P - partial cut

For example, if you want to open first cash drawer and cut paper enter **AF** into the **Sequence before printing** field.

When you use direct communication, you should enter hexadecimal representation of the characters, separated with the **%** sign.

Try the following code to open cash drawer: **%1b%70%00%32%64**
Some Epson printers may also use: **%1b%70%00%40%f0**

Send sequences even if not printing receipt - select this option if you want to have the control sequences sent to the devide even when the receipt isn't printed. It can be used when you're using a cash drawer that doesn't support printing, but can accept control code to open up.

See also
- [Configuring CafeStation](#)

3.6.28 POS - Receipt setup

You'll find descriptons of window elements below.

How to display computer rental on receipt?

You can configure service name and time unit in this section. Time period used by a customer will be printed on the receipt if you select the **Append time period to service name** option. If this option is unselected, only given service name will be printed, without any detailed time information.

Receipt template

You can use any text and use many different variables in the receipt template. Use the buttons on the right to format the entered text. It's also possible to paste the template from RTF editing program, like *MS Word*.

Available variables:

%operator% - name of the current operator
%timenow% - current time - 12 hour format
%time% - current time - 24 hour format
%datenow% - current date - MONTH NAME DD YYYY format, example: *February 23 2005*
%date% - current date - DD-MM-YYYY format, example: 23-02-2003
%alwaysquantity% - this variable forces writing ordered item's quantity on the receipt. If it isn't used, only item names will be printed.

%items% - ordered items with gross prices
%nettoitems% - ordered items with netto prices
%workstation% - computer name
%user% - name of the account, if customer was using one
%brutto% - brutto price (tax included)
%netto% - netto price (without tax)
%tax% - first tax
%tax2% - second tax - you can configure taxes on the [Taxes page in options](#)
%taxes% - sum of the both tax rates used
%receiptid% - receipt number

Last receipt ID - number of the last printed receipt.You can adjust it to suit your needs. Next printed receipt will be assigned the next, not the entered number. Use the **%receiptid%** variable in the receipt template to print the Receipt ID.

Receipt width in characters - set this field to the number of characters that can be printed in one line of the receipt. This can vary depending on your printer model.
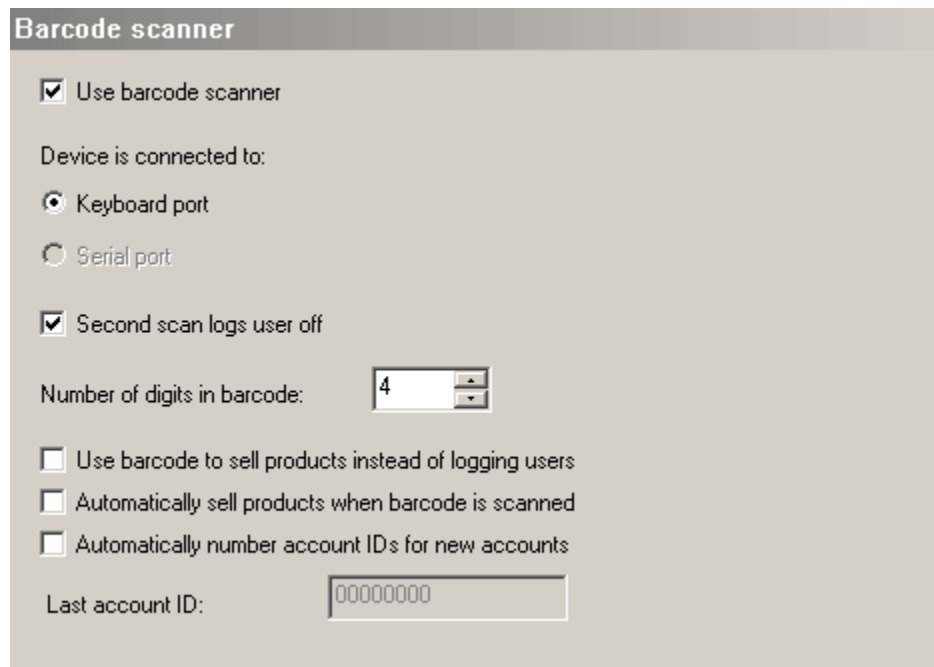
Receipt copies - enter number of copies that should be printed along with the original receipt.

See also
- [Configuring CafeStation](#)

3.6.29 POS - Barcode scanner

You'll find descriptons of window elements below.

Use bar code scanner - select this option if you want to use a barcode scanner

with CafeSuite.

Scanner settings

Device is connected to - select port which barcode scanner is connected to.

Second scan of bar code logs user off - if selected, scanning user barcode for the second time will log customer off.

Number of digits in bar code - specify how many digits you are used in your barcodes.

Use barcode to sell products instead of logging users - select this option if you want scanning product's barcode to trigger sale, even when used in the workstation list.

Automatically sell products when barcode is scanned - select this option to sell products automatically when their barcode is scanned. This option can be activated only when **Use barcode to sell products instead of logging users** option is selected.

Automatically number account IDs for new accounts - select this option if you want to have the account ID generated automatically when creating a new account.
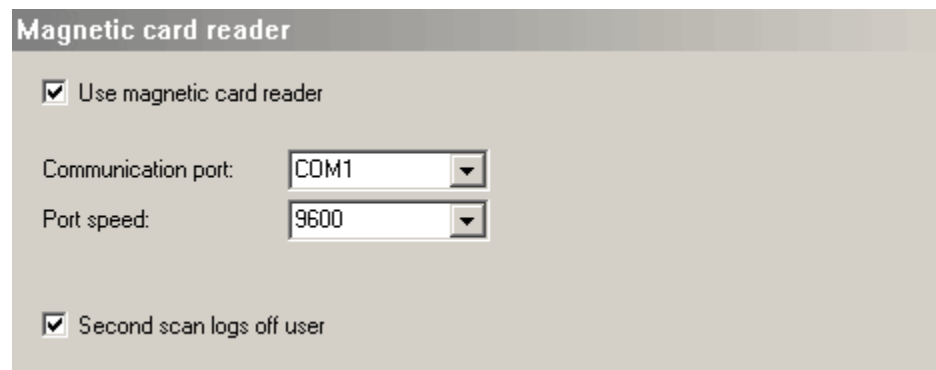
Last account ID - enter the last account ID that was generated. All new accounts will use subsequent IDs.

See also
- Using barcode scanner
- Configuring CafeStation

3.6.30 POS - Magnetic card reader

You'll find descriptons of window elements below.

Magnetic card reader

☑ Use magnetic card reader

Communication port: COM1 ▼

Port speed: 9600 ▼

☑ Second scan logs off user

Use magnetic card reader - select this option to use magnetic card reader.

Magnetic card reader settings

Enter appropriate values in the **Communication port** and **Port speed** fields. Consult your reader's manual if you're not sure about the settings.
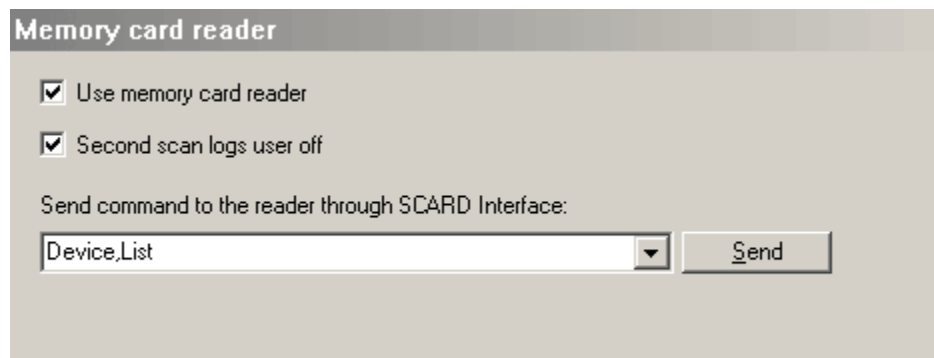
Second scan logs off user - if selected, reading card for the second time will log customer off.

See also
- Using magnetic card reader
- Configuring CafeStation

3.6.31 POS - Memory card reader

You'll find descriptons of window elements below.

Use memory card reader - select this option to use memory card (smart card) reader.

Memory card reader settings

Second scan logs off user - if selected, reading card for the second time will log customer off.

Send command to the reader through SCARD Interface

You can select a command to be sent to the reader, you can also enter your own command (consult the card reader manual for list of available commands).

Some of the commands like *Device,List* are useful when you want to check if your reader is working with CafeSuite.

See also
- [Using memory card reader](#)
- [Configuring CafeStation](#)

3.6.32 Advanced - External applicaitions

You'll find descriptons of window elements below.

Execute following program...

If you want to execute a program on the main computer after time is started, ended or a sale is made, choose appropriate option and enter path to the program.

You can use the following variables as command line parameters for the selected programs:

%OPERATOR% - name of the current operator
%WORKSTATION% - name of the selected computer (as displayed on the workstation list)
%HOSTADDRESS% - network address of the computer (IP number or hostname), as configured in workstation properties window.
%COMPRATES% - name of the charging rate assigned to the selected computer
%COMPGROUP% - name of the group the selected computer belongs to
%COMPPARAM% - value of the **Custom data** field in the selected workstation properties window.

If an account is used on the selected workstation, you can also use variables from account properties:

%timenow% - current time - 12 hour format
%time% - current time - 24 hour format
%datenow% - current date - MONTH NAME DD YYYY format, example: *February 23 2005*
%date% - current date - DD-MM-YYYY format, example: 23-02-2003
%user% - account name (login)
%id% - account id
%passwd% - password
%firstname% - customer's first name
%lastname% - last name
%phone% - phone number
%mobile% - mobile phone number
%fax% - fax number
%address% - address
%city% - city
%country% - country
%email% - e-mail address
%gender% - gender of the account owner
%birthday% - account owner's birthday date
%comment% - account comment
%description% - owner description
%custom1% - value of the first custom field. You can configure custom fields on the Account properties page in options
%custom2% - value of the second custom field.
%custom3% - value of the third custom field.
%custom4% - value of the fourth custom field.
%custom5% - value of the fifth custom field.
%custom6% - value of the sixth custom field.
%points% - umber of points accumulated on the account. You can configure the points system on the Points system page in options.
%allowlogin% - this variable says if the customer can logon by himself
%totaltime% - total time
%ordertime% - time when account was created
%orderdate% - date of account creation
%rates% - charging rates assigned to the account
%accounttype% - account type
%totalcash% - total amount of money on the account - initial value
%debt% - account's debt
%validfromdate% - account is valid from that date
%validtodate% - account is valid until that date
%validfromtime% - account is valid from that time of the day
%validtotime% - account is valid from until that time of the day
%maxusage% - maximal number of hours to be used per one day
%maxusageperiod% - period of maximal usage - in days. For example, if account can be used maximally for 10 hours per 2 days, **%maxusage%** will be 10 and **%maxusageperiod%** will be 2.
%brutto% - brutto price (tax included)
%netto% - netto price (without tax)

%tax% - first (basic) tax rate
%tax2% - second tax rate
%taxes% - sum of the both tax rates used

See also
- [Configuring CafeStation](#)

3.6.33 Advanced - External database

You'll find descriptons of window elements below.

Accounts database file path

Enter path to the database file, or use the browse button to locate it.
Remember to use the provided database template called *CafeSuite.mdb*. You can find it in the installation directory, usually *C:\Program Files\CafeSuite\CafeSuite.mdb*. Of course you can move the file it to some other location for your convenience.

DSN settings

DSN stands for *Data Source Name*, it's a mechanism which allows other applications (like *MS Excel* or *MS Access*) to connect to the data source, in our case - CafeSuite accounts database. By installing DSN, you can easily access accounts database from other applications that support this technology.

Press the **Install DSN** button to install DSN in the system. You can always uninstall

it using the **Uninstall DSN** button.

The DSN will be visible under the name given in the **Database name** field. You can also set username and password for the database.
Use the *Data Sources(ODBC)* applet in the Control panel to change options of the installed DSN.

Database operations

Import accounts from database - use this button to import accounts from the external database.

Export accounts to database - use this button to export accounts to the external database.

Export sales to database - use this button to export sales data to the external database.

Import accounts from database when modified - select this option to update CafeStation's internal account database every time a modification in the external database is detected.

Automatically export accounts to database - select this option to have the internal accounts database exported evey time a change is made.
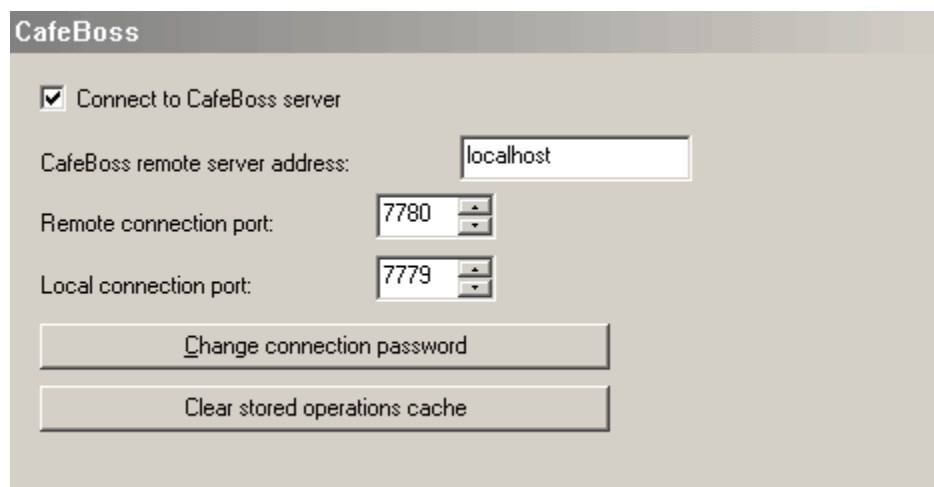
Automatically export sales to database - select this option to have the internal sales database exported evey time a change is made.

See also
- Configuring CafeStation

3.6.34 Advanced - CafeBoss

You'll find descriptons of window elements below.

CafeBoss is a special software which makes it possible to share user accounts between many internet cafes in different locations. Please note that CafeBoss is still in BETA version! Remember to backup your data before using it.

CafeBoss settings

Connect to CafeBoss server - select this option to use CafeBoss.

CafeBoss remote server address - enter address of the computer where CafeBoss is installed.

Remote connection port - enter port number that is used by CafeBoss on the machine where it's installed.

Local connection port - enter port number that is used by CafeStation on the local machine to connect to the CafeBoss server.

Change connection password - use this buton to change password which is used to encrypt communication betwen CafeStation and CafeBoss server. Remember that identical password should be entered in CafeBoss setup on the machine where it's installed.
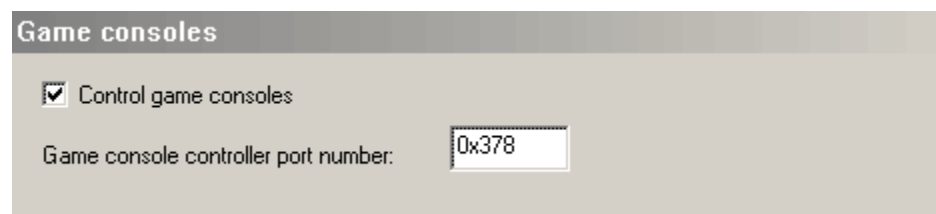
Clear stored operations cache - use this button to clear all pending operations which weren't yet sent to CafeBoss server.

See also
- Configuring CafeStation

3.6.35 Advanced - Game consoles

You'll find descriptons of window elements below.

CafeSuite alone provides very basic support consoles. You can count time for them and use accounts, blocking and displaying messages is not possible. The number of consoles managed in that manner is unlimited.

With a relay board attached to the LPT port, CafeSuite can control up to 8 consoles, they should have numbers 1-8 on the workstation list and have the **Game console** option selected in the Workstation properties window.

The example relay board compatible with CafeSuite can be found on this page: http://electronickits.com/kit/complete/elec/ck1601.htm

This device controls the power input to the console or TV, so when the time is over it's simply switched off.

Console controller settings

Control game consoles - select this option if you want to control consoles with the relay board.

Game console controller port number - enter the port number (hexadecimal). The default value - *0x378* - is the first LPT port on standard PC system.

See also
- Configuring CafeStation

Part IV

4 Client software

Client software (also called CafeAgent) is a small program following main program's orders on the workstations. It may be invisible to the customer or it can display its icon in the tray (next to the system clock). It's main task is protecting coputers against unathorized usage and giving information about time to the customers.

Client softawre uses minimal system resources (memory, CPU time), it doesn't cause network slowdowns. It's virtually transparent, it doesn't interfere with network games or any other programs.

Usually, client software is started automatically with the operating system and locks workstatin untill time is started by the operator or a customer logs on.

You can configure client software to apply various restrictions to the computer and thus limit unwanted customer activity. It can also set wallpaper, browser's home page and skin. The lock screen can be set up to display message along with an image or website in the background.

See also
- Installing client software
- Configuring client software
- CafeStation

4.1 Client software

Client software (also called CafeAgent) is a small program following main program's orders on the workstations. It may be invisible to the customer or it can display its icon in the tray (next to the system clock). It's main task is protecting coputers against unathorized usage and giving information about time to the customers.

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See also
- Installing client software
- Configuring client software
- CafeStation

4.2 Installing client software

Remember to configure client software before installing it on the workstations. We recommend saving it to a network-shared directory after the configuration is finished.

Installing client software, after it's configured, is very easy:
1. Log onto the workstation as the *Administrator* (you need to have all administrative access rights to the system).
2. Execute configured client software from the location it was saved in (Now you see why we recommend saving it into a network shared folder — it makes the installation process easier and faster if you are managing many workstations).
3. Client software was installed in the system.

See also
- Installation
- Configuring client software
- Configuring CafeStation

4.3 Configuring client software

Use the **Client setup** command form the Program menu to open client software configuration window.

Available configuration panels:
- Main
- Miscellaneous
- Logon system
  - Automation
- Automation
  - Start
  - End
- User interface
  - Transparency
  - Tray icon
  - Popup notifications
- Workstation lock
  - Look
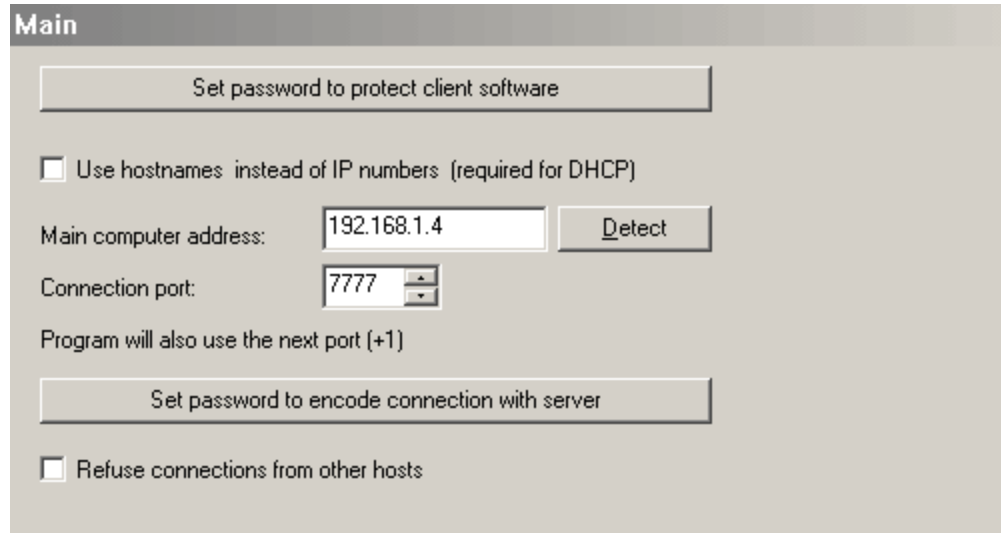- Marketing
- Card readers
- System policies
- Disk restrictions

See also
- Installation
- Installing client software
- Configuring CafeStation

4.4 Configuration panels

4.4.1 Main

You'll find descriptons of window elements below.

Set password to protect client software - use this button to set password protecting client software from uninstallation. If no password is entered, you'll be asked to set it when saving client software configuration.
It's very important to remember this password. Once it's lost it will be impossible to uninstall client software manually. If the workstation can't be accessed remotely, you might end up with a locked machine that can't be used.

Connections

Use hostnames instead of IP numbers (required for DHCP) - select this option if you're using DHCP (IP numbers are assigned automatically and can change) in your cafe. It will make program remember hostnames instead of IP numbers.

Main computer address - network address of the main computer (where CafeStation is installed). Use the **Detect** button to have the address of the computer you're using detected.
Remember to enter hostname instead of IP number if your cafe is using DHCP.

Connection port - port used for the connections (1 - 65534). Lower numbers may be already in use. Note that the next port number will also be used.
To check which numbers are occupied enter this command at the command prompt: *netstat -a*, you will get full list of used ports. We recommend using the default value: **7777**.

Set password to encode connection with server - use this button to change the password used for encrypting communication between CafeStation and client software. You can enter any random character sequence, it doesn't need to be remembered because it's only used internally.
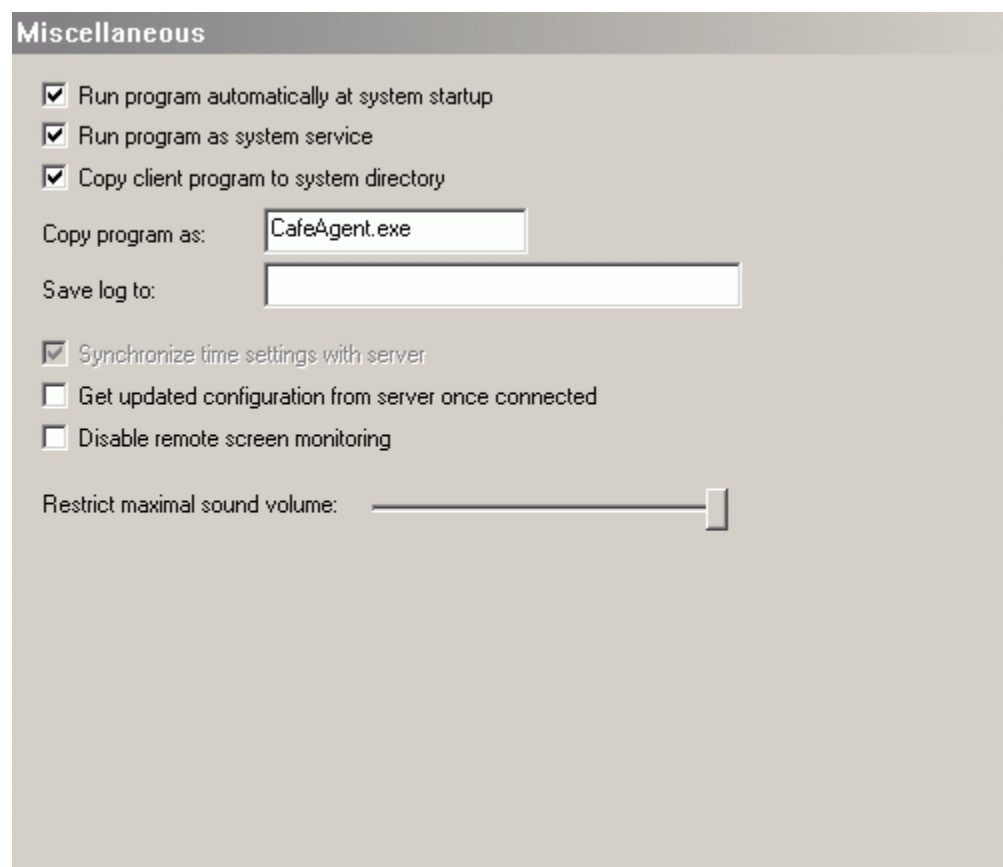
Refuse connections from other hosts - select this option to prevent client software to connect to server computer with different address than set in the **Main computer address** field.

See also
- [Configuring client software](#)

4.4.2 Miscellaneous

You'll find descriptons of window elements below.

Run program automatically at system startup - when selected, the client program will be started automatically with the operating system.

Run program as system service - select this option if you want client software to be run as a system service in Windows NT/2000/XP. Running client software as a service greatly enchances security.

Copy client program to system directory - when selected, client software files will be copied to the system directory upon installation. If you want to change the name of the client software executable, you can enter a new name in the **Copy**

program as field.

Synchronize time settings with server - select this option if you'd like client software to synchronize workstation's time settings with the server. This ensures that all computers keep the same time.
   Please note that client software might display wrong time information when workstation's internal clock settings are different from CafeStation's computer settings. We highly recommend checking the **Synchronize time settings with server** option.

Get updated configuration from server once connected - once selected, client software will automatically update its configuration when it was changed on the server and wasn't updated manually.

Disable remote screen monitoring - select this option if you'd like to block the remote screenshot feature.
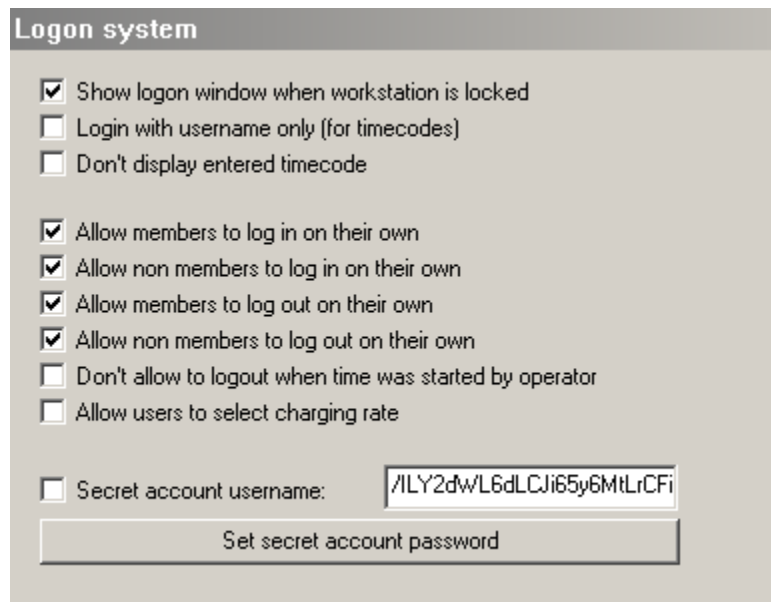
Restrict maximal sound volume - this option allows you to restrict the system sound volume on the workstations. Use the slider to change the volume level. You can also change the volume on individual workstations using the **Sound volume** command from the Workstation menu.

See also
- [Configuring client software](#)

4.4.3   Logon system

You'll find descriptons of window elements below.

Logon system

☑ Show logon window when workstation is locked
☐ Login with username only (for timecodes)
☐ Don't display entered timecode

☑ Allow members to log in on their own
☑ Allow non members to log in on their own
☑ Allow members to log out on their own
☑ Allow non members to log out on their own
☐ Don't allow to logout when time was started by operator
☐ Allow users to select charging rate

☐ Secret account username: /ILY2dWL6dLCJi65y6MtLrCFi

[Set secret account password]

Show logon window when workstation is locked - select this option if you

want the logon screen to be displayed during the workstation lock.

Login with username only (for timecodes) - this option has to be selected when you're using timecodes in your cafe. It allows your customers to use only the account name to log on. They won't be asked for their password.

Don't display entered timecode - select this option if you want to prevent displaying timecode of your customer. This option can be used as a protection against customers stealing each others timecodes.

Allow members to log in on their own - when selected, the customers will be able to log on using their accounts.

Allow non members to log in on their own - when selected, customers without accounts will be allowed to log on using anonymous logon button.

Allow members to log out on their own - when selected, customers are allowed to log out by themselves. When unselected, only operator can log customer out by freeing his workstation.

Allow non members to log out on their own - the same as above option, but concerning anonymous logons.

Don't allow to logout when time was started by operator - when selected, customers won't be able to log out on their own when their time was started by operator.

Allow users to select charging rate - select this option if you want to allow your customers to pick a charging rate they want to use when logging in.

Secret account username - select this option if you want to create a special *secret* account that can be used to unlock a workstaiton even when there's no connection with the server. Use the **Set secret account password** button to set password for that account.

See also
  ▪ [Configuring client software](#)

4.4.4   Logon system - Automation

You'll find descriptons of window elements below.

Automatically log on with system username - when selected, customer is logged on with his system username (used to log into the Windows system). This option is useful when you want to create different user profiles in windows for your customers. Remember that windows usernames should be the same as the account names. Check the **Confirm automatic login** option if you want your customers to confirm automatic logon with system username.

Log off when member shutdowns or logs off the system - select this option if you want your customers to be logged out when they shut down Windows. This is especially useful with the **Automatically log on with system username** option selected.

Log off when non-member shutdowns or logs off the system - similar to the above option, but concerns non-members (customers not using accounts).

Show logon dialog on mouse or keyboard input - when selected, logon window is displayed after a key was pressed or mouse was moved on the locked workstation, otherwise the logon window is hidden.

Scroll logon window - when selected, logon screen scrolls onto the workstation's screen. This is just a visual effect.

Hide logon window after X sec - you can choose for how long will logon window should be displayed before it's hidden.

Restart computer after X invalid logons - when selected, the computer will be restarted after given number of unsuccessful logons.

Logoff when user is inactive for X min - select this option if you want your customers to be logged out automatically after a given time of inactivity.
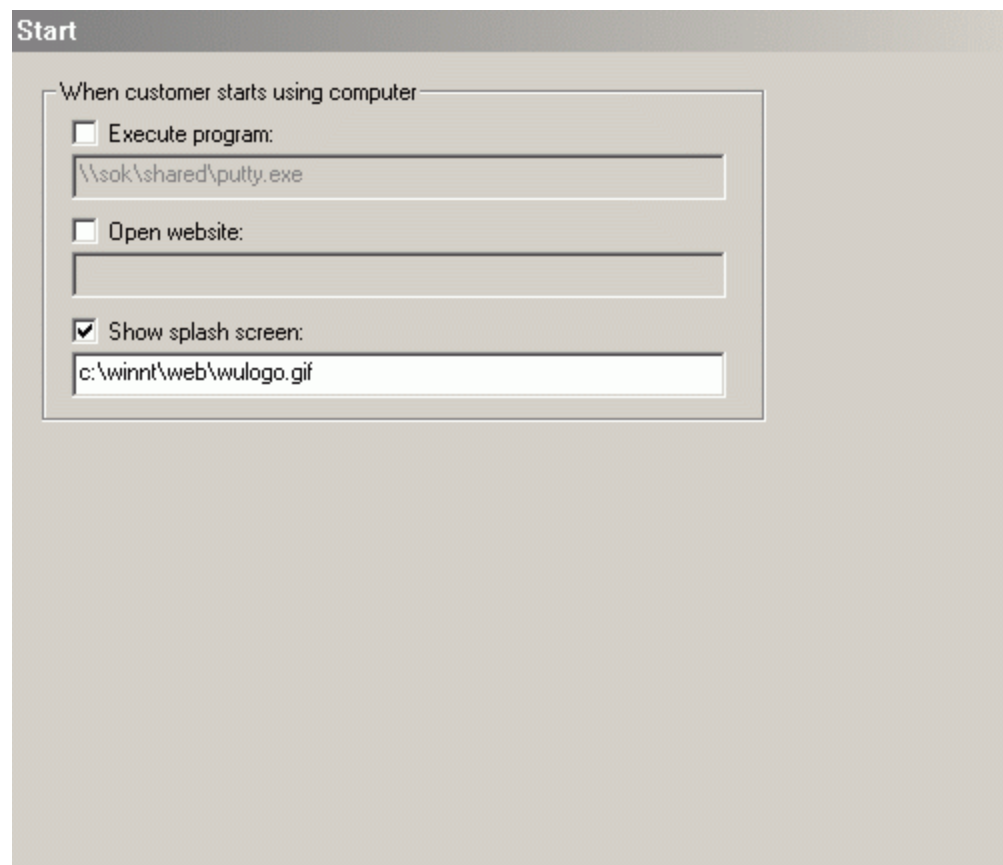
Logon window message - additional message displayed in the logon window.

See also
- [Configuring client software](#)

4.4.5   Automation - Start

You'll find descriptons of window elements below.

When customer starts using computer

You can choose which program (can also be a batch script) should be executed and what website should be opened when client starts using a computer.
Remember that entered path must be accessible to the remote computers. Use network path if the file is located in a shared directory on the main computer, or

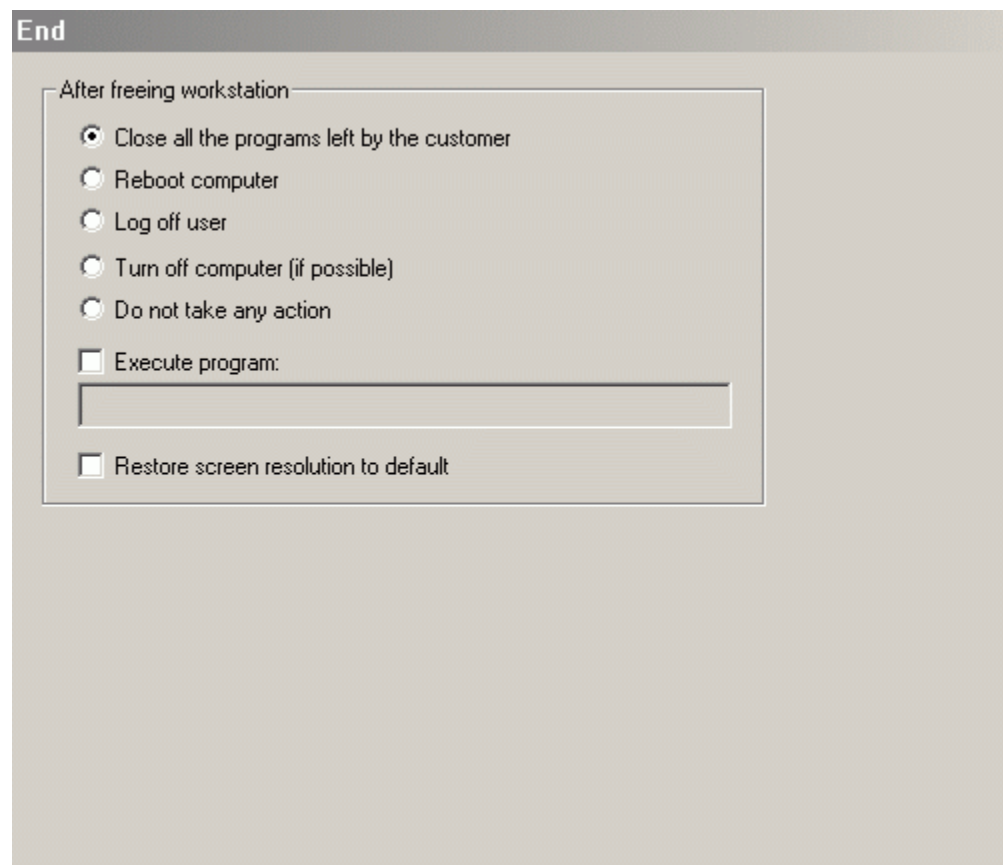copy the file to each workstation if you prefer to use local path.

Show splash screen - splash screen can be either an image path or website address. It will be prosented in a popup window when workstation is unlocked.

See also
- [Configuring client software](#)

4.4.6   Automation - End

You'll find descriptons of window elements below.

After freeing workstation

Select action to be taken after freeing a workstation. A program or system command can be chosen to be executed at the end of the session.
  Remember that entered path must be accessible to the remote computers. Use network path if the file is located in a shared directory on the main computer, or copy the file to each workstation if you prefer to use local path.

You can use the following variables as the command line parameters for selected commands:

> **%USER% -** customer's account name
> **%PASSWD%** - customer's account password
> **%PROGRAMFILES%** - *Program Files* system directory
> **%WINDOWS%** - Windows installation directory
> **%SYSTEM%** - system directory
> **%CDROM%** - CD-ROM drive name
> **%FLOPPY%** - floppy drive name
> **%HARDDRIVE%** - hard disk drive name

See also
> ▪ Configuring client software

4.4.7   User interface

You'll find descriptons of window elements below.

International user interface - select this option to allow your customers to choose the language used by client software when they log in.

Default language - use this field to pick the default language used by client software.

Automatically show time information window - selecting this option will cause window with time information to pop-up on the workstation screen at the beginning of the session.

Allow users to close time information window - when selected, customer will be able to close the time information window.

Show timebar when session starts - when selected, a small window with time information and session cost is displayed on the workstation screen.

Allow users to close timebar - when selected, customer will be able to close the time bar.

Show end session button on timebar - when selected, time bar will include a button to end customer's session.

Show current rates on timebar - when selected, time bar will include information about charging rate used on the workstation.
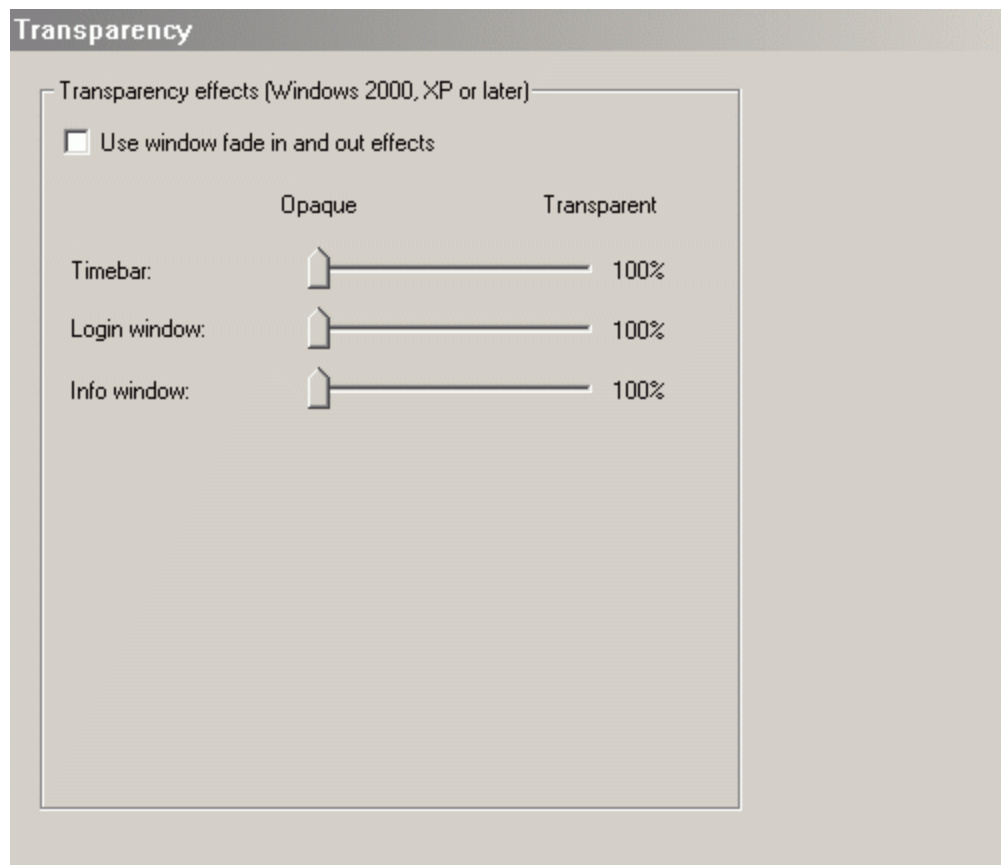
Show nag message in maintenance mode - if selected, a message is displayed when a workstation is in the maintenance mode. Use **Select nag message font** button to change the font used to display the message.

See also

- [Configuring client software](#)

4.4.8   User interface - Transparency

You'll find descriptons of window elements below.

Transparency

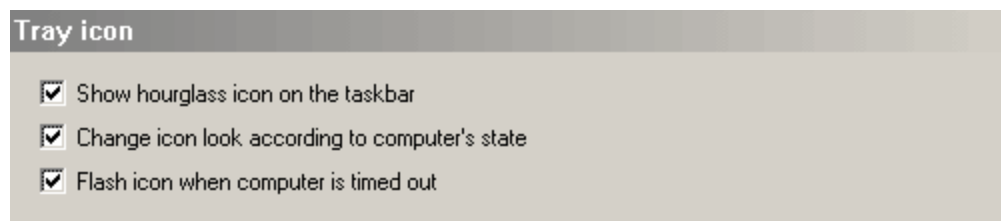Transparency effects are only available under Windows 2000/XP and newer.

Use window fade in and out effects - select this option to use fade in and fade out effects in client software.

See also
- [Configuring client software](#)

4.4.9   User interface - Tray icon

You'll find descriptons of window elements below.

Show hourglass icon on the taskbar - when selected, a hourglass icon will be

displayed on the workstations. When a customer places his cursor over the icon, information about his time limit will be displayed.

Change icon look according to computer's state - when selected, tray icon appearance will change depending on the computer state.
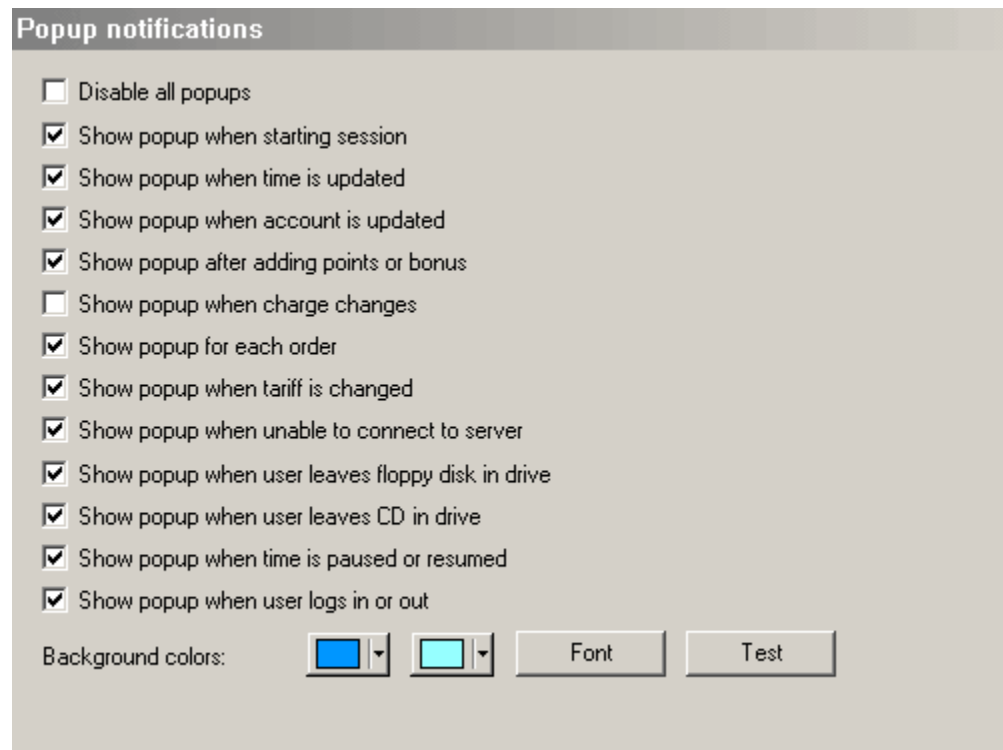
Flash icon when computer is timed out - when this option is selected, the hourglass icon will be flashing when the time is about to finish.

See also
- Configuring client software

4.4.10 User interface - Popup notifications

You'll find descriptons of window elements below.

Notifications

Choose which events should be notified with popup messages on the workstations. Use the **Test** button to see how such a notification looks like. You can change the colours and font used in the notifications using buttons at the bottom of the window.
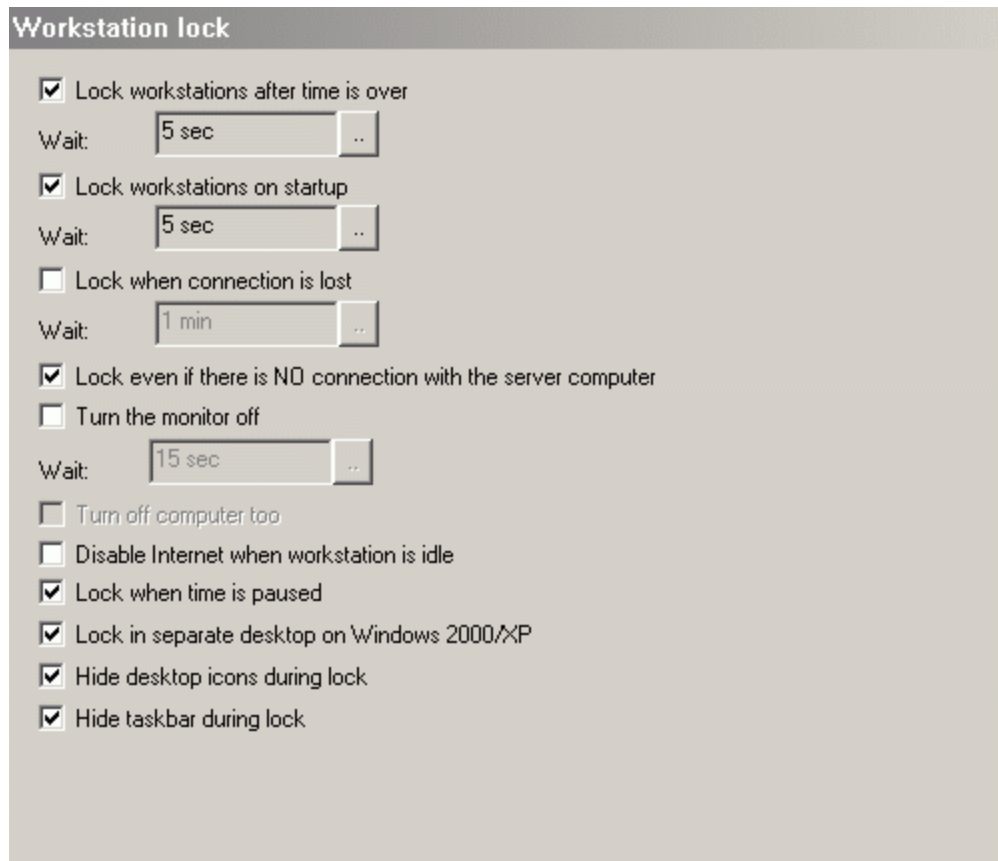
Disable all popups - select this option to disable all popup notifications.

See also

▪ <u>Configuring client software</u>

4.4.11 Workstation lock

You'll find descriptons of window elements below.

Workstation lock settings

Choose in which situations the workstation should become locked.

Turn the monitor off after X min X sec - select this option if you want workstations' monitor to be automatically turned off after a given amount of time. Tis option can help you to educe power usage. If the **Turn off computer too** option is selected as well, the workstation will be shut down.
   This command depends on monitor drivers and it may not work with some display
   models.

Disable Internet when workstation is idle - select this option to disable the internet access on the unused workstatons.

Lock in separate desktop on Windows 2000/XP - when this option is selected, the lock screen will be displayed on a new desktop created over the default one. This increases security of the lock.

See also
- [Configuring client software](#)

4.4.12 Workstation lock - Look

You'll find descriptons of window elements below.

Display the following message during lock - when selected, the given text is displayed on the screen of a locked computer.

Cover the whole workstation screen - select this option if you want the lock message to cover the whole workstation screen.

Display picture or web page - when selected, given picture or web page will be displayed on the screen of the locked workstation. You can use the browse button to locate the image file that should be used.
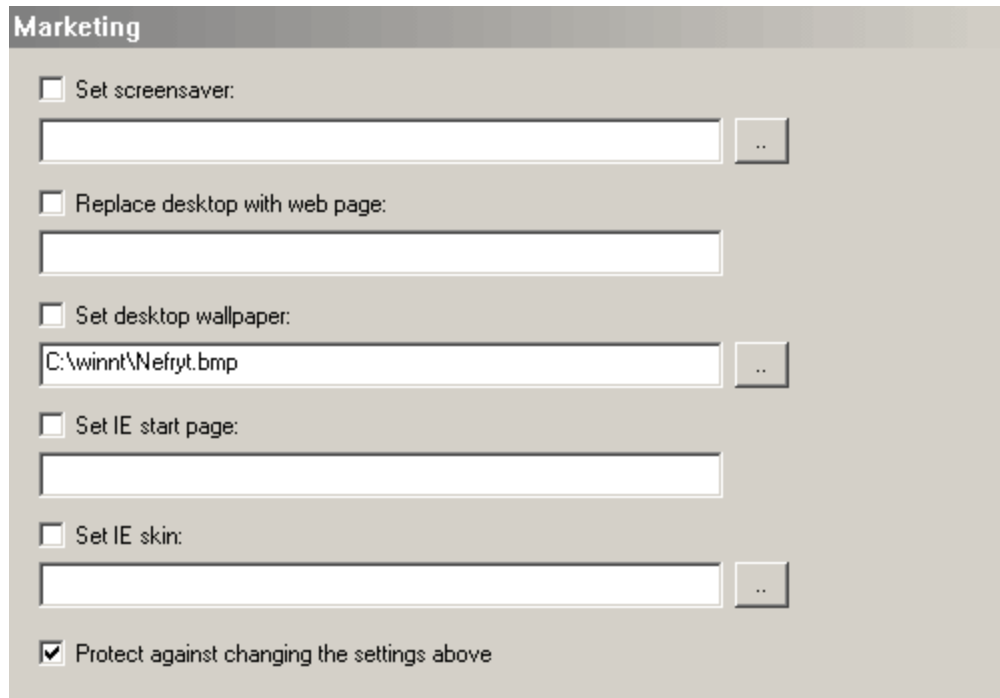
  Remember that entered path must be accessible to the remote computers. Use network path if the file is located in a shared directory on the main computer, or copy the file to each workstation if you prefer to use local path.

See also
- [Configuring client software](#)

4.4.13 Marketing

You'll find descriptons of window elements below.

Marketing

☐ Set screensaver:

[   ] [..]

☐ Replace desktop with web page:

[   ]

☐ Set desktop wallpaper:

[C:\winnt\Nefryt.bmp   ] [..]

☐ Set IE start page:

[   ]

☐ Set IE skin:

[   ] [..]

☑ Protect against changing the settings above

Use settings on this panel to set up different means for marketing, like screensaver, wallpaper, IE home page and skin. Select the **Protect against changing the settings above** option to make sure that your customers won't be able to change them.
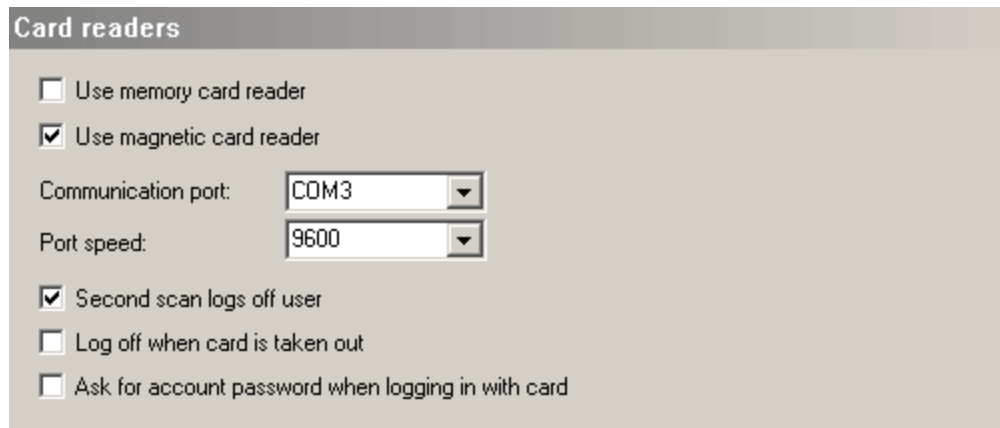Remember that entered paths must be accessible to remote computers. Use network paths if files are located in a shared directory on the main computer, or copy the files to each workstation if you prefer to use local path.

See also
  ▪ Configuring client software

4.4.14 Card readers

You'll find descriptons of window elements below.

Use memory card reader - selecting this option will allow customers to use memory card readers to log on the computers.

Use magnetic card reader - select this option to allow your customers to log on using their magnetic cards. Enter appropriate values in the **Communication port** and **Port speed** fields. Consult your reader's manual if you're not sure about these settings.

Second scan logs off user - when selected, reading the card for the second time logs user off.

Log off when card is taken out - select this option if you want your customers to be logged off when they take their memory cards out of the reader.
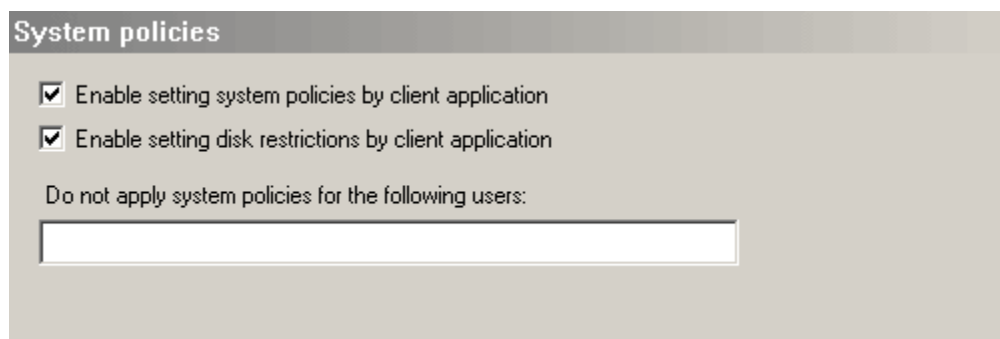
Ask for account password when logging in with card - when this option is selected customers will be asked to enter password after scanning the card.

See also
- [Configuring client software](#)

4.4.15 System policies

You'll find descriptons of window elements below.

System policies settings

All available system policies that can be set by client software are listed on pages in the *System policies* group. Following categories are available:
- Desktop
- Start menu
- Control panel
- Privacy
- Security
- Misc
- Drives

Each restriction can be in one of the three states:
- Normally selected checkbox (with a tick inside) means that the restriction is activated.
- When the checkbox is grayed out (or green in the default Windows XP theme) it means that the restriction will remain unchanged. It's useful if you have already configured some settings using another program, like Poledit.
- Empty checkbox means that the restriction is deactivated, even if it was set by another program or manually.

Enable setting system policies by client application - select this option is you want to allow client software to set system policies. This option should be unchecked if you're using some other software to set system policies.

Enable setting disk restrictions by client application - select this option is you want to allow client software to set <u>disk restrictions.</u>
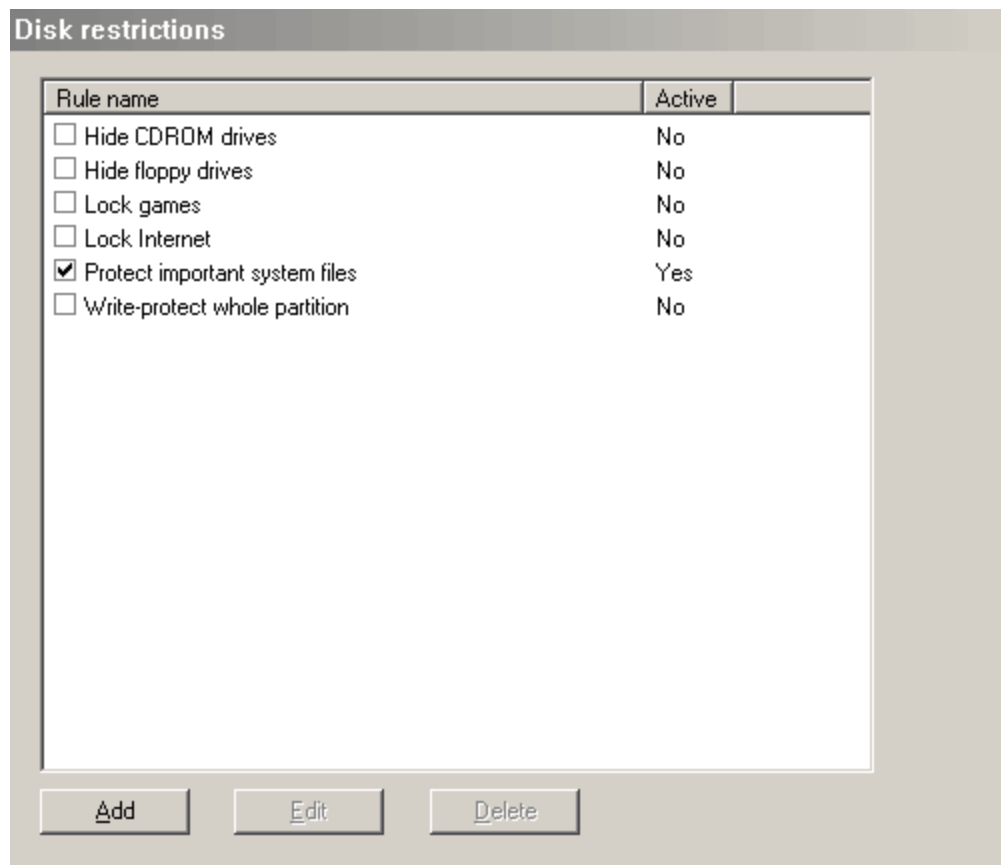
Do not apply system policies for the following users - you can list system (Windows accounts) users that shouldn't have system policies set by client software. Account names should be separated by a coma.

See also
- <u>Configuring client software</u>

4.4.16 Disk restrictions

You'll find descriptons of window elements below.

Disk restrictions

Use **Add**, **Edit** and **Delete** butons to manage the restrictions.

The restrictions you select in this window are activated only when workstation is locked or idle (unlocked but not counting time) or current charging rate doesn't have any restrictions assigned. You can assign restrictions to specific charging rates on the Disk restrictions tab of the Charging rates properties window.

When a charging rate has some restrictions assigned, no other restrictions are used.

See also
- Disk restrictions tab in charging rates properties window
- Disk access restriction properties window
- Charging rates
- Configuring client software

Part V

5   CyberPrinter

CyberPrinter allows you to charge your customers for printouts they make. You can control unlimited number of printers, both local and network shared. When a printout is detected operator is informed and the charge is displayed.

CyberPrinter is independent from CafeSuite. The software is developed by another company, Serpol Software.
It can easily interface with CafeSuite in order to integrate printout management with usual internet cafe operation. All you need to do is to install the CyberPrinter package available on our Download page.
It's also possible to use CyberPrinter separately, without CafeSuite.

CyberPrinter comes in two versions:
- **Standard** - provides basic printout detection and charging
- **Professional** - provides printout detection and charging. Moreover, professional version makes it possible for the operator to block detected printouts and asks customers to confirm printing.

You'll find the CyberPrinter license pricing on the Pricing page

The unregistered version of CyberPrinter will work for **15 days**, feel free to give it a try.

CyberPrinter license can be ordered on the CyberPrinter order page.

See also
- Printing control page in the configuration

Part VI

6 License

6.1 Modules

Shop module (already included in basic package)

Shop module allows you to keep record of all sales. The module consist of stock inventory, product deliveries, Tax customization, sales. There is a possibility to cancel recent sales and sales reports. Shop module can be integrated with POS printer module and barcode reader module.

Reservations module (already included in basic package)

The reservations module makes it possible to reserve certain workstations for your customers when they ask you to. You can see, add, edit, remove and activate reservations on a nice, easy-to-use graph. Reservations can be paid in advance (also partially). The program can display the time of the closest reservation in a special column. The module also includes customers queue feature.

System protection module

This module makes it possible to completely protect your system from malicious clients by determining how to limit access to files and folders on client workstations. It can even protect hard drives from being formatted. Disk restrictions may vary depending on the current charging rate - for example you can disable Internet for Games charging rate and vice versa. Of course in maintenance mode all the restrictions are automatically disabled.
  Please note that you need to have some computer knowledge to setup disk restrictions properly as this is a very powerful tool. However once configured it can keep your partitions clean and save your time on reinstalling the system.

POS printer module (included in the External Devices module)

POS printer module is used to print receipts for your customers on POS printers. The module supports most RS-232 POS printers (for example Epson TM-U200 and Star SP-200). It makes it possible to print bills for both computer usage and non computer sales. Of course receipts can be easily customized to suit your company needs.

Barcode reader module (included in the External Devices module)

This module allows you to can log users in and out by scanning their barcode cards on the main computer. It can be used with both prepaid and pay-when-you-leave accounts. Currently the software supports keyboard wedge models or scanners that can emulate keyboard input (so that scanning a barcode is the same as entering proper identifier from keyboard). Of course you can also scan barcodes of products to quickly sell them from the software. Please note that we don't supply scanners nor cards.

Magnetic card reader module (included in the External Devices module)

This module allows you to instantly log users in and out by scanning their magnetic cards. It can be used with both prepaid and pay-when-you-leave accounts. Currently the software supports RS-232 serial port readers (for example by MAGTEK). You can use just one reader that is connected to the main workstation or get separate reader for every client workstation so that customers log in on their own by simply swiping their card when workstation is locked. Please note that we don't supply scanners nor cards.

Memory (smart) card reader module (included in the External Devices module)

Smart cards reader module allows you to use memory card readers with CafeSuite.

As with magnetic cards, your customers can be logged onto workstations. You

can use smart card readers at the main computer and at the workstations. All

PC/SC compatible readers are supported.

See also

- CyberPrinter

- Registering CafeSuite

6.2 Registering CafeSuite

You can order your license on our website: http://cafesuite.net/order

After your order is processed, you'll receive the unlock key in a file named *CafeSuiteKey.zip*. You should save that file on the hard disk of the computer where CafeStation is installed and use the **Enter key** command from the Program menu to choose the file.
There's no need to unpack the zip file.

After entering the key, you should restart CafeStation. You should see your address information in the License window when the software is started again . If that window isn't displayed automatically, you can use the **License** command from the Program menu to open it.
   Remember to back up the unlock key in case your system crashes.

6.3 Authorizing your license

The unlock key with your license can be used on one computer at a time. You should autorize the ley on a new computer if you happen to change the machine where CafeStation is installed.

The authorization process is very simple. After CafeStation detects it was installed on an unknown machine, it will ask you to enter the authorization code. You can get it from the authorization page: http://cafesuite.net/auth

You will be asked for your *Client ID*, *password* and the new *HardwareID* on the authorization page. The new *HardwareID* can be found in the License window (use **License** command from the Program menu to open it).If the provided *password* and *ClientID* match, the old *HardwareID* will be replaced with the one you have entered.
The *ClientID* and *password* were sent to you in the e-mail with your unlock key.

Part VII

7   Your suggestions

Feel free to let us know if you have any suggestions concerning this help file. Please note that we're trying to make this help system as current as possible, but sometimes it might lack certain new features or modifications introduced in the latest version of CafeSuite.

If you'd like something to be added here or explained with more detail, spot any mistakes or inconsistencies, please contact us.

We'll be grateful for all your feedback.

Part VIII

8   Contact us

Our company

Since May 2002 **CafeSuite** has been developed and supported by **SOFCIK** corporation located in Poland.

Feel free to contact us if you have any problems or questions.

Our main e-mail address is: info@cafesuite.net

You will find more details and current contact information at www.cafesuite.net.

Knowledge base

If you couldn't find answer to your question in this manual, please also check the **CafeSuite Knowledge Base** at:

http://cafesuite.net/faq

It contains a lot of useful information and solutions to most common problems of our customers in a form of FAQ.

Customer forum

Our registered customers are welcome to post their questions on CafeSuite forums at:

http://cafesuite.net/forum